



A great place to work starts with you!

Join a team that prioritizes public service, where your work will make a meaningful impact within the community. Parkland County believes in the power of teamwork, fostering a collaborative environment across departments to promote efficiency and innovation. With a solution-focused mindset, we approach challenges with resilience. Parkland County is committed to respect, working to uphold transparency, inclusion, and accountability in all decision-making. With a focus on safety, we create a supportive and safe environment for employees and the public. If you share these values and are ready to contribute to a dynamic and caring organization, we encourage you to consider this opportunity.

Now Hiring: Communications Advisor (#25-72)

Parkland County has an opportunity for a *temporary, full-time* Communications Advisor position in the Communications & Customer Service department, working until approximately March 2027. Reporting to the Supervisor, Communications, this position works closely with Council and all levels of County staff to plan, develop and implement communications that advance the reputation and positive image of Parkland County to the public through timely, accurate and integrated communications of the County's plans, policies, programs and activities. The Communications Advisor is responsible for managing the County's digital channels—including the website, intranet, and social media—and assisting with content creation, public engagement, media relations, and issues management.

The ideal candidate for this position will have the following:

- Post-secondary degree or diploma in Communications, Public Relations, or related field.
- A minimum of three to five years' relevant experience in corporate communications, preferably in a public sector/municipal organization.
- Experience managing a corporate website using a content management system.
- Familiarity with the Protection of Privacy Act (POPA), Access to Information Act (ATIA) and the Municipal Government Act (MGA) is preferred.
- Membership with the International Association of Business Communicators (IABC) or the Canadian Public Relations Society (CPRS) is an asset.
- Excellent interpersonal, public speaking and media relations skills are required.
- Excellent writing, editing and proofreading skills.
- Computer proficiency including Microsoft Office Suite, Adobe Creative Suite and content management systems is required.
- Excellent organizational, time management and problem-solving skills.
- Valid Class 5 Driver's License. Upon hire, a satisfactory current Driver's Abstract must be provided.

The total rewards package for this position includes:

A starting annual salary of \$82,300 to \$92,600, based on a 35-hour work week and option to join the Earned Day Off Program.

In addition, extended health and dental benefits, access to our confidential Employee and Family Assistance Program, paid sick time, three (3) weeks vacation a year with your birthday off, flexible work arrangements allowing remote work options (based on position's needs), and personal days. Our organization offers access to physical fitness including an employee on site gym and lunch exercise programs, a Social Club, a health, safety and wellness committee, and a comprehensive training program with extensive learning and development opportunities. Visit our careers page to view the complete [Total Rewards Package](#) for this position!

Additional Information

Interested candidates are invited to apply online at parklandcounty.com/Careers by Friday, August 15, 2025 at 4:00 p.m.

The primary work location for this position is Parkland County Centre – 53109A Hwy 779, Parkland County, AB.

We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. Applications will only be considered through the Parkland County website.

We are committed to fostering an inclusive workplace that welcomes, respects and values the multivariate diversity of current and prospective employees. We strive to provide reasonable access and accommodation throughout the recruitment and employment process. If you have any questions regarding this, please connect with our team at humanresources@parklandcounty.com.