



FINANCIAL OPERATIONS MANAGER

Permanent / Full-Time

Do you want to make a meaningful difference in a thriving municipality while working with a supportive and high-performing team? Red Deer County is looking for a dynamic and strategic Financial Operations Manager to join our Corporate Services Department.

This is more than a management position—it's your opportunity to make a meaningful impact while being supported in both your professional journey and personal well-being.

Reporting to the Director of Corporate Services, you'll oversee vital financial operations – from multi-year budgeting and capital planning to asset management, utility billing, and grant administration. You'll guide and empower a team of skilled professionals who are passionate about service excellence and innovation.

What You'll Do

As the **Financial Operations Manager**, you will be a key contributor to Red Deer County's financial excellence. You will:

- **Lead a skilled, service-oriented team** including the Financial Analyst, Utilities & Tax Coordinator, and Asset Management Coordinator—providing mentorship, performance guidance, and professional development opportunities.
- **Oversee and guide the preparation of multi-year capital and operating budgets**, aligning financial strategies with corporate priorities and ensuring fiscal sustainability.
- **Deliver timely and insightful financial analysis and reporting** to Senior Leadership and Council, supporting informed, data-driven decision-making across the organization.
- **Champion Red Deer County's asset management program**, working collaboratively across departments to ensure accurate lifecycle planning, asset tracking, and long-term infrastructure sustainability.
- **Administer and monitor provincial and federal grant funding**, ensuring timely applications, compliance, and reporting for critical capital projects and programs.
- **Ensure financial compliance and accountability**, upholding Public Sector Accounting Standards (PSAS) and internal controls, and contributing to the development of financial policies and procedures.
- **Drive innovation and continuous improvement** within financial systems and processes to enhance service delivery and operational efficiency.
- **Collaborate cross-departmentally**, offering financial expertise in procurement, project costing, taxation, and utility billing while supporting Council's strategic goals.
- **Represent the County with professionalism and integrity**, interacting with auditors, government agencies, elected officials, and other stakeholders.

What You Bring to the Team

As a seasoned financial leader, you bring more than just technical expertise—you bring a passion for public service, a collaborative mindset, and the ability to inspire and support those around you. You will thrive in this role if you bring:

- **A CPA designation** and a solid foundation in public sector accounting, financial planning, and operational finance, backed by **7–10 years of progressive experience** in municipal or government finance, including supervisory roles.
 - **Proven leadership and team development skills**, with the ability to mentor, motivate, and empower others in a collaborative and respectful environment.
 - **Strategic thinking and analytical expertise**, with a strong track record of delivering multi-year financial plans, variance analysis, and data-informed recommendations that support long-term decision-making.
 - **Exceptional communication abilities**, allowing you to translate complex financial information into clear, actionable insights for Council, senior leadership, staff, and stakeholders.
 - **A deep understanding of municipal legislation and standards**, including the Municipal Government Act (MGA), Public Sector Accounting Standards (PSAS), and best practices in asset management and financial controls.
 - **Strong technical proficiency**, particularly with Microsoft Excel and financial software systems used in municipal environments.
 - **A proactive, adaptable, and solution-focused approach**, with the confidence to lead through change, manage competing priorities, and seek continuous improvement.
 - **Integrity, accountability, and a collaborative spirit**, making you a trusted partner across departments and a valuable contributor to the County's positive team culture.
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Why Red Deer County?

At Red Deer County, we believe that great work starts with a great workplace. Here's what you can expect when you join our team:

- **Impactful Work:** Play a key role in guiding financial strategy and long-term sustainability for a growing municipality.
 - **Collaborative Culture:** Work with an engaged and professional team that values respect, transparency, and continuous improvement.
 - **Work-Life Balance:** With a 35-hour work week and flexibility during peak times, we promote a healthy balance between personal and professional priorities.
 - **Community-Focused:** Be part of a municipality that values its people, its rural charm, and its commitment to public service.
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Additional Information:

Position Type: Permanent, Full-Time

Department: Corporate Services

Hours of Work: Monday to Friday, 8:30 AM – 4:30 PM (35 hours per week)

Salary Scale: \$103,047 - \$137,076

"The starting salary is determined based on the candidate's qualifications, including their education and experience, to ensure fair and competitive compensation for the position."

Application Details: Apply today and bring your expertise to a role where your contributions truly matter. If you're ready to be part of a supportive team and amazing work culture, we'd love to hear from you!

Submit your cover letter and resume, quoting the position title, no later than **midnight, Sunday, August 17, 2025**, to:

HUMAN RESOURCES DEPT.

hr@rdcounty.ca

www.rdcountry.ca



Join us at Red Deer County and make a meaningful impact!

***** A full position description is available upon request. *****

*Red Deer County is an equal-opportunity employer and encourages applications from all qualified individuals.
We thank all applicants for their interest; however, only those selected for an interview will be contacted.*

