



Our Finance Division has a rewarding opportunity for a full-time **Manager - Financial Reporting** – and we are looking for a skilled professional to join our team!

### **Why join the Finance team at the City of Thunder Bay?**

Our Finance Division provides financial services such as banking, accounting, investments, debt analysis, financial reporting, revenue processing and accounts payable. We are responsible for the City's capital & operating budgets, and consolidated financial statements.

Financial reporting is an important function that promotes transparency and ensures the City remains accountable to both internal and external stakeholders, including Council, and property taxpayers. It provides a clear view of how public funds are managed, supports informed decision-making, and reinforces public trust in municipal operations.

This is the time to join our team. If you seek to work in a position that contributes meaningfully to our community and has significant impact, then we would like to hear from you!

### **The Opportunity**

Reporting to the Director of Finance, you will be responsible for the oversight and coordination of the municipality's financial reporting functions, including the preparation of annual consolidated financial statements in accordance with Public Sector Accounting Standards (PSAS), internal/external financial reporting, external funding applications, financial disclosures and the coordination of external funding applications.

The Manager plays a key leadership role in ensuring accuracy, accountability, and transparency in financial reporting, while also supporting strategic financial planning, internal control and policy development, grant administration, and performance monitoring across departments. The role contributes to the continuous improvement of financial processes and the effective delivery of municipal services.

For more accountabilities, review the job description on <https://careers.thunderbay.ca/careers-home/jobs/6425?lang=en-us>

### **The Ideal Candidate**

The ideal candidate will have the following:

- Degree in business administration, commerce, mathematics, or a related discipline together with a professional accounting designation and a minimum of five years' progressively responsible management experience in municipal finance or business management; or
- Diploma in business administration or a related discipline together with a professional accounting designation and a minimum of seven years' progressively responsible management experience in municipal finance or business management
- Knowledge of regulations/legislation and processes related to financial reporting for local governments, generally accepted accounting principles for the public sector as prescribed by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada
- Ability to establish and maintain effective working relations with members of City Council, private and public officials, direct reports, co-workers and the general public
- Ability to think and act strategically in the public sector environment, including the ability to conceptualize and implement departmental change strategies
- Excellent project/time management, analytical/critical thinking, problem-solving and decision-making skills
- Strong leadership skills including the ability to direct, motivate, evaluate and recognize staff; proven ability to share skills and knowledge with others
- Proven acumen in business and financial management, with the ability to improve Sectional effectiveness and efficiency through the management and utilization of human, financial and physical resources

### **Our Great Tangible Benefits**

When you join us, you will be in receipt of the following amazing benefits:

- A competitive salary and fantastic matching pension plan
- Paid vacation and holidays
- Strong health benefits coverage – employer paid health, vision, & dental benefits
- Excellent life insurance & accidental death & dismemberment insurance (2 times your annual salary)
- Supportive employee family assistance program (EFAP)
- Strong employee wellness program and related initiatives



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- Great corporate training & leadership development
- Supportive career progression opportunities
- Great tuition reimbursement program (continuous learning)
- Voluntary leave purchase plan (purchase additional leave days)
- Volunteer time off program
- Great teamwork environment – have other professional & experienced staff to work with regularly
- Opportunity to provide meaningful work

### **Why the Corporation of the City of Thunder Bay?**

The Corporation runs on people like you; that's why they're creating a workplace where everyone belongs. Driven by a commitment to excellence, they make a real impact in the community every day. With this employer, stability meets purpose, and diversity is valued. In their supportive and collaborative environment, your growth and well-being will be at the heart of everything they do. [www.thunderbay.ca/jobs](http://www.thunderbay.ca/jobs)

### **Why Thunder Bay?**

Thunder Bay is a vibrant community and is the region's commercial, administrative, and medical hub. From trees to transportation to the new frontier for research, health and life sciences, the community stands for hard work and innovation. The City by the Bay is home to 38 elementary schools, three middle schools, eight secondary schools, two private schools, an adult education facility, a post-secondary college and a university institution that provides a medical school and a law school.

Learn more at: [GoToThunderBay.ca](http://GoToThunderBay.ca)

**If you truly enjoy the advantages of work life balance that a smaller city provides in a large organizational setting, then come join us!**

### **How to Apply**

We can't wait for you to join us and be a part of our team!

For a detailed job description, including job responsibilities and to apply please visit: <https://careers.thunderbay.ca/careers-home/jobs/6425?lang=en-us>



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