



Job Title: Supervisor - Municipal Enforcement Services

Competition Number: CORP-37-25	Department: Corporate Services
Posting Category: Open	Division: Licensing & Enforcement
Job Type: Full-Time	Affiliation: Managerial
Site:	Location: CA-ON-Thunder Bay
Min: CAD \$98,941.44/Yr.	Max: CAD \$116,401.69/Yr.
Pay Band: 10 (interim)	Number of Positions: 1
Effective Date: January 1, 2022	Supersedes Date: New
Posted Date: August 27, 2025	Post End Date: Until Filled

Our Licensing & Enforcement Division has a rewarding opportunity for a full-time [Supervisor – Municipal Enforcement Services](#) and we are looking for a dynamic professional to join our team!

Why join the Licensing & Enforcement team at the City of Thunder Bay?

Licensing and Enforcement follows the direction of City Council and the City of Thunder Bay's established by-laws and policies. We handle proper licensing and enforcement of Thunder Bay's by-laws.

Our Municipal Enforcement Services Section includes the enforcement of Animal Licensing & Pound Services, Business Licensing & Permits, By-laws and By-law Complaints

This is the time to join our team. If you seek to work in a position that contributes meaningfully to our community and has significant impact, then we would like to hear from you!

The Opportunity

Reporting to the Manager – Licensing & Enforcement, you will be responsible for the overall administration, supervision, planning and direction of the Municipal Enforcement Services section.

You will participate as a member of the Corporate Services Department Management Team by providing input into Department organizational and operational reviews, human resource management, budget issues, technical matters and major issues management.

For more accountabilities, review the job description on www.thunderbay.ca/jobs-supervisor-MFS

The Ideal Candidate

The ideal candidate will have the following:

- Diploma in public or business administration, management, law enforcement, or other related discipline, together with 5 years of enforcement/compliance work related experience.
- Three years' experience in a supervisory capacity in a unionized, regulatory and/or law enforcement field.
- Knowledge of and ability to interpret applicable municipal by-laws, provincial legislation and related regulations Ability to deliver presentations to a variety of audiences and to skillfully handle on-the-spot questions from senior officials, members of City Council, special interest groups, and the media.
- Ability to establish and maintain effective working relationships with superiors, members of City Council, private & public officials, subordinates, co-workers, and the general public.
- Ability to think and act strategically in a public sector environment, including the ability to conceptualize and implement departmental change strategies.

Our Great Tangible Benefits

When you join us, you will be in receipt of the following amazing benefits:

- A competitive salary and fantastic matching pension plan
- Paid vacation and holidays
- Strong health benefits coverage – employer paid health, vision, & dental benefits
- Excellent life insurance & accidental death & dismemberment insurance (2 times your annual salary)
- Supportive employee family assistance program (EFAP)
- Strong employee wellness program and related initiatives
- Great corporate training & leadership development
- Supportive career progression opportunities
- Great tuition reimbursement program (continuous learning)
- Voluntary leave purchase plan (purchase additional leave days)
- Volunteer time off program
- Great teamwork environment – have other professional & experienced staff to work with regularly
- Opportunity to provide meaningful work

Why the Corporation of the City of Thunder Bay?

The Corporation runs on people like you; that's why they're creating a workplace where everyone belongs. Driven by a commitment to excellence, they make a real impact in the community every day. With this employer, stability meets purpose, and diversity is valued. In their supportive and collaborative environment, your growth and well-being will be at the heart of everything they do.

www.thunderbay.ca/jobs

Why Thunder Bay?

Thunder Bay is a vibrant community and is the region's commercial, administrative, and medical hub. From trees to transportation to the new frontier for research, health and life sciences, the community stands for hard work and innovation. The City by the Bay is home to 38 elementary schools, three middle schools, eight secondary schools, two private schools, an adult education facility, a post-secondary college and a university institution that provides a medical school and a law school.

Learn more at: GoToThunderBay.ca

If you truly enjoy the advantages of work life balance that a smaller city provides in a large organizational setting, then come join us!

How to Apply

We can't wait for you to join us and be a part of our team!

For a detailed job description, including job responsibilities and to apply please visit: www.thunderbay.ca/jobs-supervisor-MFS