



TEMPORARY PART-TIME RECREATION ASSISTANT II – ARENAS (24)

(Competition 25-91)

Position Overview

The City of Nanaimo is seeking 24 temporary part-time Recreation Assistant II – Arenas. Under the supervision of senior recreation staff, the incumbent performs a variety of tasks involved with the operation of the Arena Skate Shop and assists staff with organizing a variety of ice/dry recreational activities and special events including preparing equipment, materials, and supplies for public skating sessions, and assisting with the general public.

Qualifications

Applicants must be a minimum of 16 years of age with an interest in recreation and/or community service as demonstrated by volunteer work, participation, or previous employment. Possession of a valid Emergency or Standard First Aid and CPR “C” certificate or equivalent (online certifications will not be accepted) is required. Applicants must submit copies of their valid First Aid and CPR “C” with their application.

Additional Information

This is a CUPE bargaining unit position. The hourly wage is \$20.97 (Jan 2025 Rate). It is anticipated that these vacancies will be from September 2025 to April 2026. Hours of work will be 0-20 hours per week. Shift work will be involved in these positions (including evenings and weekends).

Shortlisted applicants may be required to undergo a criminal record check and/or a verification of their education credentials.

To apply for this opportunity, please submit a copy of your resume, cover letter, and First Aid certifications to employment.opportunities@nanaimo.ca in .docx or PDF file format, referencing the specific competition 25-91 by the application deadline.

For detailed information on this position and for more information on our community, please visit our website at <https://www.nanaimo.ca>.

The City of Nanaimo is an inclusive employer that values diversity and invites applications from all qualified individuals who are legally entitled to work in Canada. We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. If shortlisted for the role and need an accommodation within the hiring process, we would be pleased to discuss how best to accommodate your needs.

Discover What's Possible

The City of Nanaimo is one of the fastest growing, livable urban hubs on Vancouver Island. Situated between the mountains and the ocean on the east coast of Vancouver Island, Nanaimo is a short ferry trip away from Vancouver and a gateway to the Gulf Islands. Nanaimo is home to Vancouver Island University and is rich in parks, recreational, cultural and social amenities.

We offer a diverse team environment, competitive wages and a comprehensive benefit plan for permanent employees as well as social and wellness activities. Depending on the position, we also offer flexible work opportunities, alternative work schedules and remote work programs.

Posting Date

Friday, July 4, 2025

Application Deadline

Friday, July 25, 2025
4:30 p.m.

Contact Information

Human Resources
City of Nanaimo
2nd Floor, 455 Wallace Street
Nanaimo, BC V9R 5J6
Phone: (250) 755-4406