



**The Corporation of the City of Brantford
Human Resources Department**

requires

Manager of Human Resources Services

Job ID# 2374

Situated on the picturesque Grand River, the City of Brantford is a rapidly growing community of over 100,000 residents, located in the heart of Southern Ontario with direct access to Hwy. 403 and is in close proximity to the GTHA, Waterloo and Niagara regions. As a single-tier municipality, Brantford is responsible for the full spectrum of municipal service areas. We invite you to join our #TeamBrantford corporate culture with many progressive initiatives, including our hybrid work environment. The City is committed to the professional development of our staff and invite you to come, grow with us!

The Human Resources (HR) department, with a staff complement of 20 individuals provides a full portfolio of HR related functions to the over 900 full-time and 400 part-time/seasonal employees. There are 10 core bargaining units in the City. The HR department also provides human resources services to the Brantford Public Library.

Reporting to the Chief Human Resources Officer with four Human Resources Business Partners, a Human Resources Coordinator and Compensation and Job Evaluation Specialist as direct reports, the Manager of Human Resources Services is responsible for several HR functional areas such as staffing including organizational restructures, labour relations including grievance handling, employee relations including conducting/coordinating workplace investigations, compensation including job evaluation/pay equity maintenance and completing a variety of corporate/departmental projects including policy and procedure development. The City is committed to the professional development of our staff and invite you to come, grow with us!

QUALIFICATIONS

Applicants must have a post-secondary degree in a related field and hold a Certified Human Resources Leader (CHRL) designation. Candidates should have seven to ten years of progressively responsible human resources experience, preferably in the municipal sector and extensive knowledge of HR fundamentals. These qualifications combined with demonstrated leadership abilities within a unionized environment will be essential. You are committed to professionalism and teamwork; possess a comprehensive knowledge of contemporary human resources practices and place a strong emphasis on customer service, communication and mentoring. IMS 200 Certification or equivalent (ICS200) is considered an asset. Subject to course availability, certification must be achieved within the first year of employment.

WAGE/SALARY RANGE: \$57.87 to \$72.34 per hour (based on a 35-hour work week) plus benefits

To apply on-line, please visit the City of Brantford website at <https://brantford.ca/careers> and click on **Current Opportunities**.

Closing date for applications: **Thursday, July 17, 2025, at 4:30 p.m.**

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.