



A great place to work starts with you!

Join a team that prioritizes public service, where your work will make a meaningful impact within the community. Parkland County believes in the power of teamwork, fostering a collaborative environment across departments to promote efficiency and innovation. With a solution-focused mindset, we approach challenges with resilience. Parkland County is committed to respect, working to uphold transparency, inclusion, and accountability in all decision-making. With a focus on safety, we create a supportive and safe environment for employees and the public. If you share these values and are ready to contribute to a dynamic and caring organization, we encourage you to consider this opportunity.

Now Hiring: Corporate Planning & Reporting Analyst (#25-60)

Parkland County has an opportunity for a *temporary, full-time* Corporate Planning & Reporting Analyst position in the Growth & Strategy department, working until approximately September 2026. Reporting to the Manager, Strategy & Engagement, the Corporate Planning & Reporting Analyst supports the development and implementation of the County's performance measurement program. This position contributes to the analysis and application of outcomes of the strategic and corporate plans, programs and services to support transparent governance through regular performance reporting. The Corporate Planning & Reporting Analyst conducts research, analyzes and interprets data, and works with departments to assist in delivering business intelligence and strategic advice. This position will support the development and maintenance of a continuous improvement culture including a focus on evidence-based decision making and performance measurement. Additionally, this position advances Parkland County's commitment to strategic and corporate planning by facilitating the development of department business plans, ensuring the alignment with the County's Strategic Plan and organizational core values including integrating business plans with Parkland County's budget to support effective service delivery of municipal operations.

The ideal candidate for this position will have the following:

- Bachelor's degree in Business Administration, Public Administration, Political Science, Statistics or related field is required.
- Formal performance measurement and metrics analyzing training is considered an asset.
- PuMP certification and/or Certified Business Intelligence Professional (CBIP) are considered assets.
- A minimum of three (3) years of experience in performance measurement and strategic planning analytics and application.
- Knowledge and technical experience working within strategy and operations of municipal government including public policies and procedures to support efficient service delivery.
- Exceptional research, data analysis, and presentation skills with the ability to communicate effectively at all levels within the organization.
- Excellent communication, interpersonal and organizational skills with the ability to collaborate in a team environment.
- Computer proficiency including Microsoft Office suite, SharePoint, data visualization tools (such as PowerBI or Tableau) and the ability to learn and adapt to new programs.
- Possession of a valid class 5 driver's license and ability to provide a satisfactory driver's abstract.

The total rewards package for this position includes:

A starting annual salary of \$82,300 to \$89,000, based on a 35-hour work week and option to join the Earned Day Off Program.

In addition, extended health and dental benefits, access to our confidential Employee and Family Assistance Program, paid sick time, three (3) weeks vacation a year with your birthday off, flexible work arrangements allowing remote work options (based on position's needs), and personal days. Our organization offers access to physical fitness including an employee on site gym and lunch exercise programs, a Social Club, a health, safety and wellness committee, and a comprehensive training program with extensive learning and development opportunities. Visit our careers page to view the complete [Total Rewards Package](#) for this position!

Additional Information

Interested Candidates are Invited to Apply Online at parklandcounty.com/Careers by Monday, June 23, 2025 at 4:00 p.m.

The primary work location for this position is Parkland County Centre – 53109A Hwy 779, Parkland County, AB.

We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. Applications will only be considered through the Parkland County website.

We are committed to fostering an inclusive workplace that welcomes, respects and values the multivariate diversity of current and prospective employees. We strive to provide reasonable access and accommodation throughout the recruitment and employment process. If you have any questions regarding this, please connect with our team at humanresources@parklandcounty.com.