

# Clarington

If you require this information in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

## We're looking for a Building Services I to join Clarington's Public Services team!

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### Why Clarington

#### **Clarington is a place of possibilities.**

With a population set to double by 2051, Clarington is one of the fastest-growing municipalities in Durham Region with more than 107,000 people across four urban centres and 14 hamlets. Clarington offers a perfect blend of urban living and country charm and is known for its thriving energy and agriculture sectors, historic downtowns and as a great place to live, work and play.

Our people enjoy a collaborative work environment, work-life balance, and are at the forefront of community impact. We value accountability, integrity and respect, and are committed to fostering equity, inclusion and diversity in the workplace. Together, we are striving to enhance the quality of life for residents today and for future generations who call Clarington home.

The future is bright – and working with the Municipality of Clarington means you can help shape it. How will you make your mark?

### Position Snapshot

#### **Clarington is growing and our workforce is, too!**

Reporting to the Facilities Supervisor, the successful candidate will perform building maintenance and cleaning duties for the Municipality. The position is subject to shift work involving evening and weekends.

### What you'll be doing

#### **Your responsibilities include but are not limited to:**

- Maintaining the Municipal Administrative Centre, Main Branch Library and exterior grounds in a clean and orderly fashion
- Performing heavy cleaning duties such as cleaning floors, shampooing rugs, washing walls and glass at all heights.
- Performing routine maintenance activities including exterior grounds maintenance and snow removal.
- Sweeping, mopping, scrubbing, vacuuming floors of buildings using cleaning solutions, tools and equipment.
- Cleaning or polishing walls, ceilings, windows, building fixtures.
- Gathering and emptying waste and recycling.
- Exterior: cleaning, shovelling, salting and inspecting.

- Dusting furniture, walls, machines and equipment, and painting as required.
- Re-Lamping and cleaning of lighting fixtures.
- Responding to customer's requests in accordance with established guidelines.
- Other duties as assigned.

## What you bring

### **The successful candidate will have:**

- High School Diploma, or equivalent education and experience to the satisfaction of the Director of Community Services.
- Training or education in the field of Building Operations and Maintenance would be considered an asset.
- Experience and knowledge of custodial and building maintenance and ability to follow assigned work routines is essential.
- Capable of using floor cleaning equipment to sweep, mop/scrub as required.
- Operation of Small Drinking Water Systems Certification is considered an asset.
- Current First Aid Certificate, WHMIS training and familiarity with the Occupational Health and Safety Act is considered an asset.
- Proof of completion of the Ministry of Labour's worker awareness program is an asset.
- Possess and maintain a valid Ontario Driver's License Class "G" and access to reliable transportation.
- Must be legally able to work in Canada.

## What we offer

- Salary: \$47,861 to \$55,848 - Code 1 of the 2024 Outside CUPE Collective Agreement.
- A comprehensive benefits and pension program to ensure that your total compensation package addresses both your work and life needs.
- Hours of work: up to 40 hours per week including evenings, weekends, and holidays.

## We are an equal opportunity employer

The Municipality of Clarington is a progressive employer committed to equity, inclusion and diversity within its community and organization. We are committed to building an inclusive and barrier-free environment for our team.

We are pleased to accommodate individual needs in accordance with the Accessibility for Ontarians with Disabilities Act, 2005, within our recruitment process. If you require accommodation at any time throughout the recruitment process or in performing your position, should you be selected, please contact the Human Resources Division at [careers@clarington.net](mailto:careers@clarington.net).

## Additional information and requirements

The successful candidate must provide, at their own expense, a current Driver's Abstract and proof of a valid Ontario Driver's "G" License. As well as a current (within the last 180 days) satisfactory criminal reference check, directly from a Canadian Police Information Centre. Criminal Records Checks from third party agencies are not acceptable. Applicants who have been employed with the Municipality within the last year and have provided a criminal reference check within the last 365 days are exempt from providing another criminal reference check.

## Privacy

Applicant information is collected under the authority of The Municipal Act, 2001 and the Municipal Freedom of Information and Protection of Privacy Act for the purpose of evaluating the applicant. Questions about this collection should be directed to the Municipal Clerk, 40 Temperance Street, Bowmanville, ON L1C 3A6 or by phone at 905-623-3379 ext. 2109.

## Ready to apply?

Please submit your application online by **July 30, 2025, at 11:59 PM.**

We thank all applicants for their interest. However, only those under consideration will be contacted.