

# Career Opportunity

## Climate Readiness Coordinator

**BASIS: FULL TIME, PERMANENT | CLOSING DATE: JUNE 6, 2025 AT 9:00AM**

Responsible for supporting the implementation of the City's Emergency Management and FireSmart programs, including risk assessments, mitigation projects, and public education efforts. This position coordinates EOC readiness and serves as the main City contact for the FireSmart program.

### Key Responsibilities

Reporting to the Director of Community Safety & Development, the Coordinator plays a key role in supporting the City of Castlegar's emergency preparedness and climate readiness initiatives and is essential to advancing the City's wildfire preparedness efforts. The Coordinator will develop, implement, and administer FireSmart programs in the City of Castlegar, lead public engagement and education and coordinate community emergency preparedness activities. The Coordinator also works with the Director in developing strategies to reduce risks from climate change.

### Qualifications

The successful candidate will have a Diploma in Resource Management, Emergency Management, Public Administration or a related discipline, and a minimum of 2 years experience in local government including emergency planning, public safety, emergency preparedness or climate change programs.

This position is a CUPE Local 2262 position with an attractive hourly rate of \$41.45 (2024 rate) and excellent benefit package upon successful completion of probation. Please visit our website at [www.castlegar.ca](http://www.castlegar.ca) for a full job description and information about our community.

**Qualified applicants are invited to submit their detailed resume via email by 9:00AM, on June 6, 2025 to [hr@castlegar.ca](mailto:hr@castlegar.ca) with the subject line Climate Readiness Coordinator Position.**

We wish to express our appreciation to all applicants for their interest and effort in applying for this position and advise that only candidates selected for an interview will be contacted.

**Applicants must be eligible to work in Canada.**

### About Castlegar

Live more at one-third the average housing price of metro Vancouver and two-thirds the B.C. average. Be an outdoors action hero in the West Kootenay wild, in British Columbia's interior, where the Columbia and Kootenay rivers meet and endless adventures are right in your backyard.

Work for a City going places – with an ambitious vision, a dynamic municipal government, and a track record of doing cool things – including Millennium Ponds, Sculpturewalk, and an ongoing refresh of Columbia Avenue, our main artery. The City of Castlegar is growing and we're looking for the perfect person to get in on the action.

### Learn More

To view all available job positions or learn about applying for a City position, please visit [castlegar.ca/careers](http://castlegar.ca/careers)

**Castlegar City Hall**

Open Mon – Fri, 8:30 a.m. – 4:30 p.m.  
250 365 7227 | [castlegar.ca](http://castlegar.ca)

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