

BUILD A CITY. BUILD A FUTURE.



PLAN CHECKER 3 REGULAR FULL-TIME

*As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation. City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. **Build a City. Build a Future** at the City of Surrey.*

EMPLOYMENT STATUS

Union - CUPE Local 402 – Regular Full-Time: 2 positions

SCOPE

As a member of the Planning and Development Department's Building Division team you will be responsible for the processing and plan review of building permit applications for institutional, assembly, high-rise, and complex commercial and industrial buildings and related construction.

RESPONSIBILITIES

- Ensuring that the proposed building designs, materials, and devices comply with related By-laws, regulations and Codes.
- Carry out site visits and provide assistance to building inspectors when requested.
- Provide technical and regulatory advice on By-laws, Codes and related requirements to the public.
- Provide technical assistance to other plan checking staff.
- Use effective oral and written communication skills to provide information services and advise of approvals and rejections for proposed building construction plans.
- Read and interpret building construction plans and drawings.
- Calculates and determines related fees and cost charges.

QUALIFICATIONS

- Completion of Grade 12 supplemented by a Diploma in Building Technology.
- Considerable experience in all areas of plan checking.
- An equivalent combination of training and experience.
- Level III Certificate from the Building Official's Association of BC or equivalent.
- Valid BC Driver's License with safe driving record.

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Apply online at www.surrey.ca/careers



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OTHER INFORMATION

Pay Grade: 27

Hourly Rate: \$47.52

Pay Steps	Hourly Rates
Step 1	\$47.52
Step 2 (6 months)	\$49.52
Step 3 (18 months)	\$51.52
Step 4 (30 months)	\$53.84

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