



We at the Municipality of Jasper are united in our core values:
Accountability – Communication – Empathy – Professionalism – Respect – Teamwork

Recovery Outreach Worker

Full Time Term

Department:	Community Development
Compensation:	\$33.48 - \$36.27
Hours of work:	7.5 hrs per day/37.5 hrs per week
Days of work:	Monday - Friday
Audience for posting:	Internal/External
Job Posting #:	25.036
Deadline to apply:	Open Until Filled

ABOUT THE POSITION

To be a resource and act as an advocate for individuals and families in the community who are seeking support after the wildfire. A Recovery Outreach Worker acts as a recovery supports generalist by providing information, making referrals and providing support for individuals and families recovering from the impacts of the wildfire. This position is a time limited recovery-specific adjunct to the existing outreach positions and will work in accordance with Community Outreach Services' proven philosophies, policies and procedures.

This position will begin immediately. The end date is December 31, 2025, with the possibility of extension.

WORK PERFORMED

- Respond to a variety of recovery needs in a non-judgmental way through solution focused conversations;
- Connect individuals and families to recovery-focused agencies and supports using referral with engagement;
- Provide support and advocacy through complex government systems;
- Assist with problem solving and goal setting related to recovery for individuals and families;
- Assist with identifying and building supportive networks;
- Provide access to relevant and appropriate recovery-focused resource materials;
- Facilitate access to emergency financial assistance programs, social safety nets and more extensive support services for residents in need.
- Identify recovery gaps and social trends at Community Conversation meetings and collaborate with other participants to develop strategies to address those priorities;
- Become familiar with and carry out duties and responsibilities in accordance with the Community Outreach Services Policies and Procedures;

- Complete statistical reports and funder reports as required.
- Represent the department in a professional manner with internal and external contacts, act as an ambassador for the Municipality of Jasper, Council and staff;
- Work collaboratively with other municipal department staff;
- Review, understand, and follow municipal policies and procedures;
- Perform all duties in line with the Municipal Health and Safety program and understanding of current Alberta Occupational Health and Safety Act, Regulations and Code.

QUALIFICATIONS & EXPERIENCE

Your resume and cover letter must clearly describe how you meet the following qualifications:

- Degree, diploma or Certificate in human services field or an equivalent combination of education and experience satisfactory to the Outreach Manager;
- Excellent communication and interpersonal skills; Report writing skills; Conflict resolution skills;
- Ability to work within a team framework;
- Community development experience; Problem Solving;
- Confidential;
- Demonstrated experience using Microsoft Office applications.

HOW TO APPLY

Submit a resume and cover letter in PDF format outlining your qualifications, experience and any relevant documentation to Human Resources:
humanresources@jasper-alberta.ca

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join the Municipality of Jasper. We support a diverse workforce and offer competitive wages and benefits. Together we make Jasper a great place to make a living, a great place to make a life.

We recognize the value that comes from different viewpoints, unique experiences and diverse perspectives of our employees, who bring fresh new ideas to our organization.