

# Cultivate Your Career

## SENIOR MANAGER, TRANSIT & FLEET PERMANENT, FULL TIME

Organization	City of St. Albert
Website	<a href="http://www.stalbert.ca">www.stalbert.ca</a>
Department	Public Operations
Location	235 Carnegie Drive, St. Albert
Compensation	\$142,062 - \$ 171,311 per annum
Closing Date	July 23, 2025
Competition #	25/111

### OPPORTUNITY

As Alberta's 'Botanical Arts City', St. Albert is a community renowned for its botanical arts, its commitment to a green lifestyle and the cultivation of activities that provide for a well-rounded quality of life. Our employees provide over 72,000 residents with high-quality programs and services and are proud to contribute to making St. Albert one of the best places to live in Canada.

The City of St. Albert is recruiting an individual to join our Public Operations department as a Senior Manager, Transit & Fleet.

Reporting to the Director, Public Operations, this position will be responsible for the management, implementation, and performance of St. Albert Transit's conventional and specialized transit service offerings. The incumbent will manage, plan, design, implement and organize all aspects of transit operations to ensure the overall safe and efficient operations of the transit service and to effectively meet the needs of riders and the local community.

The key responsibilities will include:

- Collaborating with the Director to align the strategic direction of St. Albert Transit services and enhance operational effectiveness through planning and performance analysis.
- Driving change by applying creativity and strategic thinking to improve departmental and community processes.
- Overseeing analytics to evaluate transit impact, leading research for improvements, and coordinating metrics for open data and program evaluation.
- Overseeing customer service initiatives and staff support, managing transit operations including planning and vendor services, and supervising fleet and facilities management to ensure sustainable and compliant transit services.
- Overseeing budget planning and financial reporting for St. Albert Transit and City Fleet, ensuring alignment with corporate guidelines and enhancing accountability.
- Establishing and maintaining collaborative relationships with City departments, acting as a key liaison with residents, regional transit agencies, and stakeholders, and building connections with government and community partners.

### QUALIFICATIONS

- A Bachelor's degree in Engineering, Public Administration, Transportation, Logistics, or a related field, plus ten (10) years of senior leadership experience in operational services. This experience should include ongoing monitoring and evaluation of corporate programs, services, and service levels.
- Demonstrated high emotional intelligence with leadership competencies in team empowerment and performance management.
- Proficient in municipal budgeting and financial management, with the ability to handle diverse and competing priorities.
- Extensive experience in long-range, complex urban transit planning and development, with a creative and innovative approach to change management.
- A Master's degree or professional designation is an asset. The ideal candidate will possess certifications such as CCLP, P.Eng., and/or PMP.
- Additional certification or coursework/training in financial management; public administration; change management; or other leadership training is an asset.
- Experience at the municipal, provincial with national level experience is an asset.

### COMPENSATION

\$ 142,062 - \$ 171,311 per annum. In addition, the City of St. Albert provides a generous benefits package that includes a pension plan (LAPP) and four (4) weeks of annual vacation entitlement.

### HOURS OF WORK

This position works 40 hours per week, Monday – Friday (8:00 – 5:00) and receives one Earned Day Off (EDO) per month.

### CONDITIONS OF EMPLOYMENT

- The successful applicant will be required to obtain a satisfactory police information check
- The successful candidate will be required to provide proof of educational and professional credentials.
- A valid Class 5 Drivers License and a personal vehicle for work use are required.

If you are interested in this opportunity, please submit a cover letter and resume via our City of St. Albert employment opportunities site [www.stalbert.ca/employment](http://www.stalbert.ca/employment)

### CLOSING DATE

July 23, 2025