



**MAINTENANCE AND CONSTRUCTION WORKER
UTILITY
(Part-time)**

RESPONSIBLE TO: Field Supervisor/Foreman

NATURE OF WORK: This position is a hands-on job in the area of maintenance and repairs of utility assets. The skilled labourer performs such duties as assigned by the Field Supervisor/designate and/or the Foreman. Most duties performed are in the maintenance and repairs of water, sewer, and wastewater systems.

This job description reflects the general details considered necessary to describe the principal functions of the job identified and shall not be construed as a detailed description of all the work requirements that may be inherent in such classification.

The confidentiality of City affairs is respected and practiced at all times

ILLUSTRATIVE EXAMPLES OF WORK:

- Perform any and all work assignments given by the supervisor, such as, maintenance and repairs of water services, sewer services, supply mains, transmission mains, sewer collector mains, valves, hydrants, manholes, etc.
- Act as standby person as scheduled and respond to after hour callouts when required.
- Perform other such related duties, responsibilities and functions as may be assigned.

KNOWLEDGE AND ABILITIES:

- Knowledge of all the hazards and safety precautions applicable to the work.
- Knowledge in operations maintenance and repair of water and sewer systems.
- Ability to establish and maintain effective working relationships with employees and the public.
- Familiar with and follow all corporate rules, regulations, policies, and practices.
- Ability to express ideas effectively, orally and in writing.

QUALIFICATIONS, EDUCATION AND EXPERIENCE:

- Grade XII or equivalent.
- A minimum of 2 years' experience in installation, maintenance, and repairs of water, sewer and wastewater systems.

- Provincial Certification in Wastewater Collection Class I and Water Distribution Class I (If applicant does not have minimum certification, must be able to complete this program within 12 months of hiring. Preference shall be given to those applicants already certified and/or who can qualify and obtain certification within 6 months of hiring)
- Certificate in Confined Space Awareness & Entry is an asset.
- Provincial accreditation as a Traffic Control Manager would be an asset.
- A valid Class 5 driver's license is required.

Salary assigned: \$26.17 per hour. As per Collective Agreement (CUPE Local 830).

How to Apply:

Please submit a detailed resume by e-mail. Your application must be clearly marked **“Maintenance and Construction Worker – Utility Department”** and **submitted by June 4, 2025**, to jobs@charlottetown.ca Only those applicants selected for an interview will be contacted.

The City of Charlottetown is an equal opportunity employer and is proud to be an inclusive workplace. Please contact us at jobs@charlottetown.ca or 902-629-4160 to request accommodation so that we may help you to submit a timely application and have an equal opportunity to compete for jobs.