



## THE CITY OF YELLOWKNIFE

### **Manager, Budgeting & Taxation**

The City of Yellowknife is an inclusive employer offering a dynamic and rewarding work environment that delivers valuable services to our residents. Working in Local Government provides many opportunities to not only develop your career but also to improve the lives of residents and visitors to Yellowknife! At the City, the diverse backgrounds of our employees help us to create a positive, safe and fun environment for us all. The City is committed to hiring a diverse and skilled workforce that is representative of the community, strengthening our ability to provide high-quality services and excellent customer service to residents. In addition, the City of Yellowknife is committed to reconciliation and implementing actions intended to increase the number of Indigenous peoples who work for the City. We welcome applications from all qualified candidates and encourage Indigenous persons to self-declare when submitting their applications.

#### **KEY RESPONSIBILITIES**

Reporting to the Director, Corporate Services, the Manager, Budgeting and Taxation, is responsible for property assessment and taxation, budget development, and long-term financial planning. This position manages the Budgeting and Taxation Division, leading the team in daily and weekly duties and supporting their development.

#### **QUALIFICATIONS**

This position requires a university degree in accounting, commerce, finance, or a related field, along with a minimum of 8 years' experience in finance and/or accounting in a municipal environment, and a minimum of 5 years' progressive experience supervising or managing staff. The incumbent must have a CPA (Certified Professional Accountant) designation.

Objectivity and sound judgement in planning and monitoring all aspects of the City's budget preparations, long-term financial planning, assessment and taxation operations is required. The incumbent requires a comprehensive knowledge of accounting principles, statistical analysis methods, and municipal legislations.

#### **SALARY**

The City of Yellowknife offers a starting salary of \$170,610 per annum, along with a comprehensive benefits package including a defined benefit pension plan, and monthly housing and vacation travel allowances totaling \$450. For further information please contact Human Resources at: [hr@yellowknife.ca](mailto:hr@yellowknife.ca).

#### **TO APPLY**

The position will remain open until filled. Qualified candidates are encouraged to apply as soon as possible as interviews will be ongoing.

Please our website at: [www.yellowknife.ca](http://www.yellowknife.ca) to submit your resume and proof of education.

Please be advised that the City of Yellowknife requires all prospective employees to provide a criminal records check prior to employment. We thank all applicants who apply but advise that only those to be interviewed will be contacted.