



*A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the **City of Oshawa** is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and cooperative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.*

Job Title: Regular Full-Time Parks Landscape Architect **Posting Number:** 005268

Department: Safety & Facilities Services **Branch:** Facilities Management Services

Location: City Hall

Posting Start Date: 2025/04/22 **Posting End Date:** 2025/05/13 by 4:30p.m.

Employment Group: CUPE 251 **Salary Grade:** 12, \$44.12 - \$51.89 **Standard Weekly Hours of Work:** 36.25 **Shift Work Required:** Yes

Job Description

Reporting to the Manager, Parks Planning and Development, the Parks Landscape Architect is responsible for leading technical and policy review of draft plans of subdivision, site plan applications, part II plans, official plan amendments, and other planning documents related to parks, open space, street trees, landscape buffer strips, roundabout plantings, and streetscape design. The Parks Landscape Architect liaises with internal departments and represents Parks Planning and Development at on-site meetings, site inspections, and site assumption, to confirm that design requirements and specifications related to parks and open spaces open space standards are met.

Responsibilities:

- Leading technical and regulatory review processes, ensuring compliance with regulations, bylaws, Parks Development Design Standards, and other relevant policies, guidelines, and standards, ensuring landscape architectural content is correct, complete, or suitable for the intended purposes
- Facilitating the development of landscape architectural designs and standards, including details, policies, and reports
- Review and provide comment related to landscape architectural components for cross-department projects, as required

- Provide design input for facility fits, conceptual design, and through detailed design, as it relates to development proposals and plan review for parks planning and development
- Play a leading role in the formulation of new policies, and amendments to existing policies, as they relate to landscape architectural components
- Create and manage the computerized storage and filing system for plan review and comment tracking relating to parks planning and development
- Manage the administration and coordination of subdivision and site inspections, including conducting field visits, to ensure compliance with landscape architectural requirements and specifications related to site plan applications, landscape architectural submissions, engineering submissions, and cross-departmental projects
- Provide and assist external consultants, contractors, developers and internal departments with technical questions or interpretations regarding parks and open space standards
- Maintain effective liaison with other departments, government agencies, consultants, contractors, and developers
- Represent Parks Planning and Development at Council, standing committees, and advisory committees, as required

Requirements:

- Four (4) year degree in Bachelor of Landscape Architecture
- Must have or working towards a full membership seal and be a member in good standing or be eligible for membership with the Ontario Association of Landscape Architects (OALA)
- Minimum of six (6) years' experience as a landscape architect, in parks planning, urban design, or development planning, preferably within a municipal environment. A minimum of four (4) of these years must be as an unrestricted landscape architect with seal, in a senior position
- Minimum of six (6) years' experience as a landscape architect including four (4) years of experience in a senior position preferred, however applicants with varying levels of experience are welcome to apply
- Demonstrated ability to interpret plans, drawings, specifications, without error or supervision
- Advanced knowledge of AutoCAD
- Knowledge of arboriculture practices is an asset
- Possession and maintenance of a valid unrestricted Ontario Driver's Licence, minimum Class "G"

This position is eligible for hybrid work.

As a condition of employment, the City of Oshawa will require successful candidates to undergo a Criminal Records and Judicial Matters Check.

Apply online: <https://oshawa.jobs.net/jobs>

Please be advised that position location as noted is at the time of posting and is subject to change, as required due to operational needs.

We would like to thank all applicants however, please note that only those selected to attend an interview will be contacted and all other applicants will be kept on file. Applicants are advised that written, oral and practical testing may form part of the selection process.

City of Oshawa employees need to apply through the intranet (iConnect) in order to be considered as an internal candidate. All applicants are encouraged to provide a valid email address for communication purposes. Please ensure that you check your email regularly to receive any correspondence.

The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.

The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.