

Project Manager – Energy
Competition #J1124-0814
Utilities & Sustainability Department
One (1) Temporary Full-Time Position



Reporting to the Director, Utilities & Sustainability, the Project Manager is responsible for leading, planning, and administering municipal energy and emission-savings programs in Fort Saskatchewan. The Project Manager will spearhead energy savings opportunities for the municipality through the creation of an Energy Management Plan and successful delivery of plan initiatives. This position will support the advancement of sustainability within Fort Saskatchewan by conducting energy audits, accessing grant funding for energy efficient upgrades, tracking reductions in greenhouse gases, and educating a variety of internal and external customers and stakeholders.

Duties include, but are not limited to:

- Promote energy efficient, cost effective, and socially responsible business practices.
- Create, review, implement, assess, and analyze energy savings strategies to produce or evaluate related policy, procedure, and overall program effectiveness.
- Perform financial, operational, and environmental analysis of energy-related projects.
- Seek new opportunities and alternatives to decrease greenhouse gas emissions and energy usage throughout municipal facilities.
- Motivate and coach facility management personnel and teams on energy efficiency best practices.
- Develop education materials and training plans related to the Energy Management Plan and related initiatives.
- Collect, organize, and analyze energy data to identify opportunities for improvement; analyze energy performance using monitoring equipment and statistical analysis.

The successful candidate will have a post-secondary degree in Environmental Science, Engineering, or a related field with a technical focus on climate change and/or energy management. Professional Engineer (P.Eng.), Certified Energy Manager (CEM), Certified Practitioner in Energy Management Systems (CP EnMS), or similar certifications are assets. An Alberta Class 5 Driver's License is required. The incumbent will have a minimum of 2-5 years of experience in mechanical, electrical, chemical, commercial, industrial, energy efficiency, project management (with an energy focus), facility engineering, or a related field. Knowledge in government processes and municipal working environments is considered an asset. This position calls for a high degree of computer literacy, including proficiency with Microsoft Office and energy modeling software (e.g., RETScreen, GRITS, Energy Star Portfolio Manager). The ideal candidate will have an analytical mindset, ability to manage multiple projects simultaneously using expertise in project management, and possess strong written and verbal communication skills. **A current five (5) year Driver's Abstract will be required at the time of interview.**

Rate of Pay: \$46.36 per hour

Duration: Immediately – May 28, 2027

Please note that interviews may be conducted while the job posting is live.

If you are a dedicated, innovative, and forward thinking with a high level of professionalism, you are invited to apply in confidence no later than **Wednesday, May 7, 2025**, through the **Career Portal** on the City's website at www.fortsask.ca.



Take your Career in the Right Direction

Fort Saskatchewan, home to more than 300,000 people, is a vibrant economic and cultural hub located in Treaty 6 Territory and Métis Nation of Alberta District 11, just 15 minutes northeast of Edmonton. The City of Fort Saskatchewan proudly manages recreation, culture and historic amenities including a performing arts theatre and a fitness centre within the Dow Centennial Centre and the historic 1875 – 1885 NWMP Fort Representation in the heart of downtown. Located on the banks of the North Saskatchewan River, Fort Saskatchewan boasts more than 80 km of paved trails along with many natural areas for residents to explore. As a City, we believe in diversity and inclusion and are working toward creating a city where all residents are respected and have a sense of belonging.

The City of Fort Saskatchewan thanks all applicants for their interest but advises only those under consideration will be contacted.