

Careers

Communications Consultant – Project Liaison (2.5 year term)



Join the City of Kelowna's communications team in delivering a full range of initiatives to support the City's focus on customer service, community and business engagement. We are looking for an experienced strategic communications professional to join our community engagement team.

This position is focused on supporting the Building a Stronger Kelowna initiatives, including the redevelopment of Parkinson Recreation Centre, and new activity centers in Glenmore, Mission and Rutland; as well as other projects as assigned. Corporate and Council expectations for the project include frequent and positive engagement with the consultant/contractor project team, specific user groups, organizational partners and others.

As a member of the project team in communications, you will provide strategic advice about project audiences and communication needs. Specific tasks might include writing, editing and content creation, they could additionally include public engagement and notification, customer service, marketing campaigns, event coordination and community liaison.

Qualifications

The successful candidate will have post-secondary education in communications/public relations or journalism, along with experience in corporate communications. Confident, clear writing skills and a sound understanding of strategic communications are essential. Skills should include problem solving, project management, political sensitivity and managing change. An ability to build relationships is key as are sound judgment and critical thinking skills. The flexibility to balance priorities and multiple projects is also essential.

Help create Kelowna as a *City of the Future*. Our diverse and dynamic team strives to innovate to make things better, work as one team, serve proudly and lead responsibly. Live, work and play in one of Canada's fastest growing cities. Kelowna boasts miles of lake access, public areas and outdoor recreation opportunities, a vibrant downtown and cultural scene, healthy and connected neighbourhoods. With modern technology and an ever-changing virtual landscape, we may be willing to consider applicants who are wanting to work from home, provided you reside in the Okanagan region, with the ability to come into the office, as required.

Grow your career in an organization that supports employee work-life balance and career and professional development. This exempt position offers a salary range of \$87,000 to \$101,500, employer-paid comprehensive benefits, an earned day off program, paid vacation and one of Canada's top pension plans.

The City of Kelowna is committed to being an organization that values and reflects its community's diverse population, and to fostering an equitable, inclusive and progressive work environment where everyone can be their authentic self and feels a sense of belonging.

For further information or to apply, please check our website at www.kelowna.ca/careers

Applications must be received by end of day **May 28, 2025**

Applicants not contacted within three weeks of the closing date are thanked for their interest