



FULL-TIME DISTRIBUTION/COLLECTION OPERATOR
(Environmental Services – Public Utilities)
(Distribution/Collection – King Street)
(OIT – CLASS 3)
(COMPETITION NO.: PWE-2025-11)



Posting Date:	April 4, 2025	Closing Date:	April 17, 2025
Department:	Environmental Services	Hours per Week:	40 hours per week
Benefits Entitlement:	Yes	Existing Position:	Yes
Pension Entitlement:	Yes – Employer Matched Contributions		
Salary Level:	\$30.70 - \$33.04 (2025)	Union:	CUPE Local 210

Duties

- Operate and complete maintenance on water distribution system such as valves, hydrants, water line tapping, removing snow around hydrants, repair of water line, and other related work as directed by the Supervisor
- Operate and complete maintenance on sewer collection system such as repairing manhole and catch basin structures, and repair of sewer line, and other related work as directed by the Supervisor
- Operate water and sewer related industry equipment, including but not limited to vacuum and hydraulic flushing truck, the DBH thawing machine, tapping machine, and other equipment required by the Department
- Conduct pre and post inspection checks and perform routine maintenance on the equipment in accordance with approved check list and maintenance programs
- Ensure that equipment is kept in clean condition as required and report any malfunction
- Ensure that the work is completed and equipment is operated in a safe, efficient, effective and responsible manner, and in accordance with all Legislation, and Department Standard Operating Procedures
- Report any non-conformances, hazards or operational problems associated with the operation
- Maintain accurate records of works undertaken and respond to two-way radio when assistance is required
- Carry out weekend water and sewer on call duties on a rotational basis
- Carry out work on assigned shift schedules
- Perform other duties as assigned by the Supervisor

Qualifications

- Grade 12 diploma
- Must possess and maintain a valid Class 1 Water Distribution subsystem operator's certificate (Ontario Regulation 128/04) and a valid Class 1 wastewater collection facility operator's licence (Ontario Regulation 129/04) OR must obtain an Operator in Training certificate for both Water Distribution and Wastewater Collection within 4 months and a Class 1 Water Distribution and Class 1 Wastewater Collection licence within two years thereafter
- Must write and pass the Provincial mandatory entry-level Drinking Water course for Drinking Water Operators within one (1) year of hire
- Ontario Driver's License Class "DZ" considered an asset, applicant must be able to obtain Class "DZ" within 12 months
- Demonstrated skills, knowledge and ability to operate multiple pieces of industry related equipment
- Ability to follow oral and written instructions and compile reports
- Ability to work on various shift and weekend rotational shift
- Good knowledge of the names and locations of City streets is necessary
- Ability to lift and work with heavy objects such as manhole covers, frames, and industry related materials
- Demonstrated ability to safely carry out repairs to water, sewer, and storm system
- Demonstrated knowledge and ability to operate components of a water, sanitary and storm sewer system

Please include your valid licences (if applicable) for review with your application.

NOTE: The City of Timmins will assist with the training requirements to obtain licensing (including DZ license).

How to Apply

To apply for this position, applications must be received by the Human Resources Department no later than **4:00 pm** on the closing date of **April 17, 2025**.

Via Email human_resources@timmins.ca

The City of Timmins is committed to providing a safe and supportive workplace where diversity, equity and inclusion are at the core of how we conduct business. As part of this commitment, we will ensure that persons with disabilities are provided reasonable accommodations throughout the recruitment and selection process, in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act. We thank all applicants for their interest; however, only candidates under consideration will be contacted.

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(705) 264-1331