

<b>DEPARTMENT:</b>	<b>Engineering Operations</b>	<b>STATUS:</b>	<b>Full Time</b>
<b>NO. OF POSITIONS:</b>	<b>One</b>	<b>UNION:</b>	<b>Exempt</b>
<b>HOURS OF WORK:</b>	<b>40 hours per week</b>	<b>SALARY:</b>	<b>\$115,292 - \$127,084 annually + comprehensive benefits package</b>

The City of New Westminster has an exciting opportunity for a dynamic, customer service and safety-focused individual to join our Engineering Operations leadership team. Reporting to the Section Manager, Engineering Operations, the Superintendent, Solid Waste & Recycling will supervise and coordinate the daily operations related to services provided by the section.

**Responsibilities include:**

- Plans and supervises the maintenance of sanitation operations and services, including residential and commercial garbage pickup, clean green pickup, recycling, overseeing illegal dump sites, litter maintenance, street cleaning. Provides quotations for special pick-up services. Coordinates and supervises external contractors in the provision of services.
- Plans and supervises staff charged with street cleaning.
- Continually improves operational efficiency, as well as developing and maintaining procedures pertaining to the day-to-day operations.
- Negotiates and maintains contracts with processors. Monitors and promotes waste reduction through education and recycling initiatives. Works with Recycle BC and Metro Vancouver to ensure compliance in collection standards. Monitors recycling, garbage, and organics markets to identify opportunities that may bring economic benefits to the City.
- Supervises a team of staff, including training, coaching, assigning work and maintaining work flow, reviewing staffing levels, scheduling and timekeeping, performance management, labour relations, workplace safety, and employee development.
- Investigates and responds to internal and external requests for information, compliance, service issues, disputes and concerns. Responds to after hour calls.
- Responsible for report preparation, accounts payable and financial and budgeting processes related to the areas of accountability, purchasing of equipment, supplies, collection bins and streetscape furniture
- Liaises with a variety of City departments and external agencies.
- Provides support to emergency management through EMO and Operations team.
- Performs related duties in keeping with the purpose and accountabilities of the position.

**Key education, experience and skill requirements include:**

- Completion of Grade 12 supplemented by related technical coursework, supplemented by considerable supervisory experience in a unionized environment. An equivalent combination of education and experience may be considered. Completion of a certificate or diploma in related discipline is considered an asset.
- Thorough knowledge of the regulations, policies, bylaws, procedures related to the work within a municipal setting and including WorkSafe BC requirements and legislation.
- Knowledge of the materials, tools and equipment used in the applicable engineering operations work.
- Planning and coordination skills to coordinate resources across a variety of services.
- Training and demonstrated experience in people and safety leadership and management.
- Strong conflict resolution skills and the ability to deal tactfully and efficiently with various stakeholders.
- Demonstrated interpersonal and communication skills to maintain effective working relationships with internal and external contacts.
- Proven problem-solving and decision-making skills to determine appropriate staff scheduling, estimating third party work, and prioritization of issues.
- Proficiency in computer applications such as Microsoft Office (Outlook, Word, Excel). Tempest and JD Edwards experience are an asset.
- A Valid B.C. driver's license.

**Apply online with your resume and cover letter in one document at [www.newwestcity.ca/employment](http://www.newwestcity.ca/employment) by April 20, 2025**

*To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.*

*New Westminster is on the unceded and unsundered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land. We are learning and building relationships with the people whose lands we are on.*

*We thank all applicants for their interest and advise that only those selected for an interview will be contacted.*

*This position is only open to those legally entitled to work in Canada.*