

Development Technologist (Regular)

Job Requisition	JR-2025-74 Development Technologist (Regular) (Open)
Job Family	CUPE
Start Date	2025-03-28
End Date	2025-04-11
Primary Posting	No
External Posting URL	https://vernon.wd10.myworkdayjobs.com/Vernon-Career_EXT/job/Community-Services-Building/Development-Technologist--Regular-_JR-2025-74
Description	Internal Closing Date: Apr 4, 2025

External Closing Date:

Apr 11, 2025

NOTE: Posting comes off at 12:00AM on the closing date, with the competition closing at 11:59pm the day prior.

Hourly Rate:

43.15

Scheduled Weekly Hours:

35

Reporting to the Manager, Development Infrastructure and Servicing, this position is responsible for review and acceptance of engineered designs for civil infrastructure related to developer-led projects. The position reviews service applications, building permits, subdivision plans, and soil removal and deposition permit applications, and coordinates with Planning staff and external professionals to help guide and facilitate development projects from the pre-application stage, through design and construction, to the final end-of-warranty inspection. In order to identify deficiencies and verify conformance with City requirements, this position interprets bylaw and contract language, and applies a strong understanding of engineering design standards including MMCD and TAC. This position exercises a great deal of judgement, and is regularly required to interface with members of the general public, the development community, and other departments and divisions in order to maintain a streamlined development process that promotes responsible development, sustainable infrastructure and protection of public and environmental interests.

Duties Include:

- Processing water, sanitary and storm Service Applications.
- Reviewing design drawings and concepts at various stages of a project cycle for both building permit and subdivision works, evaluating conformance with governing design criteria, and preparing detailed comments and critique in a format appropriate for external review and action.
- Reviewing engineering (and other professional) reports and studies, ensuring their conformance with applicable bylaws, policies, and engineering standards, and confirming their results and recommendations are captured into the project design and methodology.
- Acting as the primary respondent to front desk, written, and other public inquiries as they relate to the department.
- Reviewing and accepting applications with respect to soil removal and deposition, site grading, work in and around the floodplain, and other civil-related works.
- Preparing Development Agreements, Works Contribution Agreements and Latecomer Bylaws for development projects. This includes reviewing and producing cost estimates, as well as calculating fees and securities for collection, reduction and release.

- Coordinating with other divisions and departments including Operations to understand and accommodate infrastructure network constraints and chokepoints, preferences for methods and materials, and upcoming development and capital infrastructure projects.
- Reviewing and interpreting development agreements and neighbourhood plans with respect to development applications.
- Performing field inspections of infrastructure works for quality assurance and compliance with City and RDNO/GVW bylaw standards, policies and accepted design.
- Developing and maintaining good contacts with engineering consultants, contractors, government regulatory agencies, private organizations, and utility agencies on matters relating to development and industry standards.
- Resolving complaints and issues pertaining to the application of bylaws and policies relative to specific development applications.
- Assisting with amendments to various development-related bylaws.
- Developing scope of work for procurement of professional services including: Expressions of Interest and/or Request for Proposals, and Tender Documents.
- Assisting with projects and area studies related to drainage, infrastructure capacity, and servicing requirements.
- Reviewing and accepting utility company designs for proposed construction/relocation of water, gas, hydro and telephone mains, ducts, poles or lines in existing road right of ways.
- Preparing reports and presentations, and presenting at staff meetings and meetings with the public and/or developers.
- Performing other related duties as required.
- All persons employed by the City of Vernon will be required to assist the City in providing emergency services. Duties assigned during an emergency may differ from regular duties.

Required Education and Experience:

- Diploma in Civil Engineering Technology or a related field from an accredited technical institute.
- Eligible for registration as a Technologist in the ASTTBC.
- Construction inspection experience.
- Minimum three years of experience in a civil engineering-related field.
- B.C. Driver's Licence, Class 5.
- A combination of related education and experience may be considered.

Required Knowledge, Skills and Abilities:

- Working knowledge of design concepts and construction practices related to municipal engineering and land development practices.
- Working knowledge and skill with the latest version of Microsoft Excel, PowerPoint and Word or other applicable software programs.
- Working knowledge of technical and legislative regulations regarding land development including the Local Government Act and Community Charter.
- Strong interpersonal skills and the ability to diffuse tense situations and have difficult conversations in a tactful way.
- Ability to work successfully within a team.
- Ability to manage several projects simultaneously.
- Ability to communicate professionally both orally and in writing.
- Ability to work with limited supervision.

Preferred Education and Experience:

- Experience in municipal land development
- Experience and skill with Tempest, Prospero, PDF editing software and Laserfiche.

- Association with and/or knowledge of Master Municipal Construction Document, Transportation Association of Canada, and other applicable technical infrastructure, land, or legislative associations.

To Apply:

Please submit your resume, quoting the appropriate competition online at [vernon.ca/careers](https://www.vernon.ca/careers) by selecting “apply” and creating a candidate profile.

- Internal applicants are asked to apply using their worker profile.

By making application, you are authorizing the City of Vernon to verify, through whatever means deemed appropriate, any information included in your applicant profile.

The City of Vernon wishes to thank all applicants; however, only those candidates selected for an interview will be contacted. Please note that we are unable to accept phone calls regarding application status.

Worker Sub-Type	Permanent
Location	Community Services Building
Time Type	Full time
Locations	
Supervisory Organization	Development Services