

Business Analyst I (Permanent, Full-Time) - 1570

Close Date: April 6, 2025

At the City of Kamloops, we believe in progressive and barrier-free recruitment for everybody everyday. This means employment opportunities for all in a safe, inclusive and diverse workplace. We know our city is stronger when we hire qualified individuals from different backgrounds with diverse experiences, cultures and perspectives.

We are focused on creating the highest levels of service excellence, based on an organization-wide community culture that celebrates our employees who make it all happen. We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. This is Kamloops!

Let's make Kamloops shine! Join our team today.

Position Overview

Come be part of the City of Kamloops' digital strategy!

Our IT team is excited to continue our digital strategy in our Development, Engineering, and Sustainability department and others across our organization. A big focus of this transformative project is to modernize our systems to ensure efficiency and effectiveness with business functions such as business permits, business licensing, and many more! The Business Analyst will play a pivotal role in implementing new systems or configuring current ones to better suit our needs and enhance our service to the public. If you want to play a big part in bringing the City of Kamloops and its residents closer together, apply now!

We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. We have world class, hiking and biking trails, ski resorts, green spaces, and facilities to fit whatever your passions are! We are nestled in the interior of British Columbia a few hours away from the Okanagan lakes and the Vancouver coastline. This is Kamloops!

The successful candidate must have the following qualifications:

1. Completion of a post-secondary degree in Information Technology, Business, Sciences, or Engineering.
2. Completion of a minimum of one course that is recognized in an accredited Business Analysis Certificate program.
3. Minimum one year's previous experience in Business Analysis with implementation and configuration or usage of enterprise-class systems.

Please note, this Business Analyst I posting coincides with a posting for fully qualified Business Analyst IIs (1571). Our preference is to only hire fully qualified Business Analyst IIs. However, if there are no Business Analyst II candidates deemed fully qualified, candidates for the Business Analyst I will be considered.

For new hires, and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes a police information check. A comprehensive benefits package is included with this position. This is a CUPE Local 900 position. More than one may be hired.

Hourly Rate

\$47.942

Hours & Days of Work

Monday - Friday:

8:00 AM - 4:00 PM (summer)

8:30 AM - 4:30 PM (winter)

Hours per Week

35

Please note if you need assistance or have individual needs or requirements throughout the application process, contact the Human Resources Department by email hr@kamloops.ca or in person at 6-510 Lorne Street so we can better support you.

We are an equal opportunity employer and thank all applicants for their interest. Please be sure to review the application requirements for each job you apply. Only those selected to participate in the recruitment process will be contacted.

Applications are accepted online at kamloops.ca/careers.