

Bylaw Enforcement Officer 1

Regular Full-Time

Bylaw Services / Administrative Services

Make a positive Impact in Our Community and Ensure Public Safety

About our community:

Boasting a high quality of life and standard of living, Prince George has all the amenities of a large city mixed with the friendliness and appeal of a smaller community. It is a regional centre for close to 326,000 people for shopping, education, health care, the arts, and sports. Prince George's central location in the province offers work/life balance with unparalleled access to four-season outdoor recreation activities that are complemented by a full range of urban amenities and a comprehensive transportation infrastructure that connects residents, businesses, resources, and agricultural products to markets around the world. And it is only a short drive to almost anywhere in Prince George – spend less time commuting and more time doing what matters most to you! Discover all these opportunities and more!

About our organization:

The City of Prince George is committed to ensuring a positive, well-balanced work environment for its employees. With opportunities for employee training, wellness programs, and professional development the City of Prince George offers a safe and supportive workplace in which to serve our community.

About the opportunity:

You will assist the Bylaw Services Division in ensuring the City of Prince George is a safe and livable community for all residents and visitors through compliance with Municipal Bylaws. As part of the team assigned to the downtown core, your focus will be to proactively respond to concerns related to public safety and cleanliness and to monitor the security of City facilities and parkades. The work also involves receiving and investigating bylaw complaints, communicating, and educating others on bylaw requirements, and taking action to achieve compliance when violations have occurred. The position is required to work outside of traditional working hours in both a standard office environment and outdoors in all weather conditions.

About your background:

Along with Grade 12, you have completed the Bylaw Enforcement and Investigative Skills Certificate Program, Level 1, through the Justice Institute of BC and have formal training in conflict resolution techniques and customer service. A valid WorkSafe BC Occupational First Aid (OFA) Level 1 certification is considered an asset. You also have a minimum of one (1) year of experience dealing with the public interpreting policies, rules, and regulations, and applying them to gain compliance. **You have a valid Class 5 BC driver's license (or out-of-province equivalent).** A Police Information Check for offences related to the position is required. Shift work is required. The current shift is two (2) days, two (2) afternoons four (4) days on, and four (4) days off. 7 am-7 pm, 1 pm-11 pm.

Why you will love working for our Bylaw Services team at the City of Prince George:

- Educate our citizens on City bylaws in this high-demand job that is never routine!
- Enjoy a competitive wage of \$37.17- \$38.04 per hour (wage under review) plus excellent benefits and pension.

If you are interested in joining our team, please apply by March 27, 2025 to:

<http://princegeorgejobs.prevueaps.ca/jobs/>

Want to know more about this exciting career?

Please refer to the job description on our website for more details!

Want to know more about living and working in Prince George?

Please visit: [Move Up Prince George / City of Prince George](#)

The City of Prince George thanks all those who apply, however only those selected for an interview will be contacted.