

Township of Langley

Job Title:	Senior Project Manager
Competition Number:	25-E003
Employment Type:	Regular Full-Time
Pay Rate:	\$66.90 - \$75.25 per hour (four steps, 2024 rates), plus benefits
Hours of Work:	37.5 hours per week; Monday to Friday, 8:00am – 4:30pm
Competition Opening Date:	March 13, 2025
Competition Closing Date:	April 3, 2025

The Township of Langley is considered one of the fastest growing communities in British Columbia. While balancing our unique mix of urban growth and rural beauty, our community is committed to providing opportunities for business, housing, recreational facilities, and services. As an employer, we offer competitive salaries, excellent benefit packages, and opportunities for continued professional development and career growth.

Job Overview

The Township of Langley is currently recruiting a regular full-time **Senior Project Manager** to join our team of professionals in the Facilities Division, Facilities Planning and Construction Department. Reporting to the Manager, Facilities Planning and Construction, this exempt position offers an opportunity to take on a wide range of responsibilities, overseeing the successful delivery of capital projects and facilities programs throughout the Township. We are seeking a highly motivated and experienced individual who demonstrates exceptional leadership, innovation, and enthusiasm for the success of both our division and the community we serve.

Responsibilities

- Preparing proposals, evaluating engineering designs and tender submissions, reviewing drawings and specifications and managing financial tracking and reporting for projects.
- Establish and maintain a Project Development program that processes asset information feedback from the long-term integrated facilities asset management program (Facilities Capital Renewal Program and the ongoing Township of Langley's Facilities operations maintenance annual feedback to create an inventory of the facilities capital projects scope of work, budget justification, and detailed cost estimates
- Interpret the Township's policies, standards, and design criteria as they affect specific projects and review the design documents for conformance.
- Respond to public questions and complaints related to capital projects
- Establish safety programs, processes, and documentation as it relates to Facilities Capital Projects administration

Qualifications

Your education will include a degree in building-related engineering or architecture, Professional Engineer (P.Eng.) designation or Registered Architect (MAIBC) or eligibility for immediate registration in BC. Additionally, you should have a minimum of 7 years of progressively responsible experience in building-related capital project management, including technical, supervisory, and project management duties. This experience should encompass large-scale building construction, government projects, renovations, and maintenance, with a focus on planning, design, and construction, as well as contract and project administration, including resolving contract disputes. An equivalent combination of education, training, and experience will also be considered. Preference will be given to candidates with experience in large, complex, and/or unionized environments. Enhanced Reliability Status (ERS) RCMP Clearance is required within one year of employment.

Required Certifications/Licenses

Candidates **must** have the following valid and **current** certifications/licenses (must be valid at the time the posting closes) and these **must** be attached with your application.

- BC Class 5 (full privilege) Driver's License. You must include with your application a current **Personal Driving Record (select the 5-year option if obtaining online)** that has been obtained within 6 months of the closing date. To obtain a copy of your **Personal Driving Record**, please contact ICBC directly or the driving authority where you reside. Please note that a copy of your Driver's License and the Driver Factor Report **will not** be accepted.
- Registration with the relevant professional association in British Columbia as a Professional Engineer or Registered Architect or an equivalent combination of training and experience
- University degree in engineering or master's degree in architecture

Applications without the attached required documents above will be deemed incomplete and may not be considered. Please title your attachments with the number of this competition and have these documents ready to upload when you apply.

Apply Now

Visit tol.ca/careers to apply for this exciting career opportunity in a growing community. The Township of Langley is an equal opportunity employer.

We appreciate all applications; however, only short-listed candidates will be contacted for an interview.