



**The Corporation of the City of Brantford  
Legal Department**

requires

**Legal Counsel – Head of Litigation**

**Job ID# 2322**

Situated on the picturesque Grand River, the City of Brantford is a rapidly growing community of over 100,000 residents, located in the heart of Southern Ontario with direct access to Hwy. 403 and is in close proximity to the GTHA, Waterloo and Niagara regions. As a single-tier municipality, Brantford is responsible for the full spectrum of municipal service areas. We invite you to join our #TeamBrantford corporate culture with many progressive initiatives, including our hybrid work environment. The City is committed to the professional development of our staff and invite you to come, grow with us!

Reporting to the City Solicitor/Director of Legal Services, the Legal Counsel Head of Litigation is responsible for managing the City's litigation matters, appearing before various courts and tribunals, including the Court of Appeal, Superior Court of Justice, and Ontario Court of Justice; as well as variety of administrative tribunals, including (but not limited to) the Ontario Land Tribunal, Human Rights Tribunal, Ontario Labour Relations Board and Workplace Safety and Insurance Appeals Tribunal. This position is also responsible for overseeing the City's Insurance and Risk Management Department which includes primary responsibility for budgeting, making recommendations to City Council regarding insurance and risk matters, overseeing external counsel and managing staff in the Insurance and Risk Department. This position is also responsible for drafting a variety of legal opinions and delivering legal advice to City staff and City Council.

**QUALIFICATIONS**

- Bachelor of Laws (LL.B.) or Juris Doctor (J.D.) degree
- Membership in good standing as a Lawyer Licensee with the Law Society of Upper Canada
- A minimum of five (5) years' experience practicing law in Ontario
- Experience practicing municipal law is an asset
- Excellent interpersonal, communication, drafting and computer skills
- Excellent analytical, problem solving and conflict resolution skills
- Sound judgment, tact, diplomacy and patience
- Ability to work collaboratively and maintain composure under pressure
- Aptitude and motivation for continuous learning and a strong desire to achieve progress is essential
- IMS 200 Certification or equivalent (ICS200) is considered an asset. Subject to course availability, certification must be achieved within the first year of employment.

**WAGE/SALARY RANGE:** \$62.87 to \$78.59 per hour (based on a 35 hour work week) plus benefits.

To apply on-line, please visit the City of Brantford website at <https://brantford.ca/careers> and click on **Current Opportunities**.

Closing date for applications: **Thursday, April 24, 2025, at 4:30 p.m.**

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.