



**FULL-TIME MAINTENANCE OPERATOR (OIT to LEVEL 3)
(Red Seal Electrician)
COMPETITION NO.: PWE-2025-03**



Posting Date:	March 11, 2025	Closing Date:	April 11, 2025
Department:	Waste Water	Hours per Week:	40 hours per week
Benefits Entitlement:	Yes	Existing Position:	Yes
Pension Entitlement:	Yes - Employer Matched Contributions		
Salary Level:	\$34.32 - \$36.42 (2025)	Union:	OPSEU Local 649

Position Summary

Under the direct supervision of the Maintenance Supervisor (Waste Water), the Maintenance Operator plays a key role in the operation and maintenance of electrical systems at the Waste Water Plants.

Duties

- Maintain all electrical installations and systems at Waste Water Plant facilities;
- Troubleshoot and repair electrical equipment and installations;
- Overhaul electrical equipment and installations;
- Install new electrical services and equipment;
- Perform electrical maintenance on building operating and safety systems;
- Perform regular inspections;
- Maintain up to date records of work performed;
- Perform preventative maintenance tasks and procedures;
- Prepare written reports as required;
- Communicate status of work orders and work plans with Supervisor;
- Participate in and support capital project work when needed;
- Attend all Health and Safety and trade related training as required;
- Complete log books, maintenance records and reports;
- Carry out weekend and evening work duties on a rotational basis. The Maintenance Operator designated as on-call for the week is required to carry a pager/cell phone;
- Perform other related duties as directed by the Supervisor.

Qualifications

- College level diploma in an electrical field;
- Possess a valid Red Seal in accordance with the Interprovincial Standards Red Seal Program in the electrical discipline;
- Must possess a valid Wastewater Treatment and Collection Operator Certificate, minimum Class OIT, issued by the Ministry of the Environment, Conservation and Parks under Regulation 129/04, or be willing to obtain such licensing upon hire.
- Minimum of five (5) years of experience in an electrical maintenance position, preferably in an industrial context;
- Experience in working with a variety of electrical systems – 120v/240v/347v/600v;
- Experience working with generators and transfer equipment;
- Knowledge, skills and experience in electrical plans and take-offs;
- Ability to follow oral and written instructions and to understand technical data and specifications;
- Ability to prioritize work requests and assignments;
- Basic understanding and experience with computers would be an asset;
- Applicants must possess a valid G Ontario Driver's License with a clear driving abstract;
- Demonstrated ability to work safely and follow OSHA regulations;
- Working at heights certification an asset;
- Trained and certified to use AWP is considered an asset;
- Candidate must be physically fit and capable of performing physically demanding work in all types of weather;
- Good communication skills – written and oral;
- Ability to work individually and in a team environment;
- Current WHMIS certificate an asset.

How to Apply

To apply for this position, applications must be received by the Human Resources Department no later than **4:00 pm** on the closing date of **April 11, 2025**.

Via Email: human_resources@timmins.ca

The City of Timmins is committed to providing a safe and supportive workplace where diversity, equity and inclusion are at the core of how we conduct business. As part of this commitment, we will ensure that persons with disabilities are provided reasonable accommodations throughout the recruitment and selection process, in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act. We thank all applicants for their interest; however, only candidates under consideration will be contacted.

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