



DISTRICT OF SAANICH
PLANNING
CURRENT PLANNING

PLANNING ANALYST 1 – SUMMER STUDENT 1 Temporary (up to 18 weeks), full-time position

The District of Saanich is the largest municipality on beautiful Vancouver Island, blending urban and rural environment and home to approximately 124,000 citizens. Saanich is known for its progressive initiatives in the areas of Current and Community Planning and has been a climate action leader for many years. We provide a welcoming environment and maintain a healthy, dynamic, and safe workplace that consistently attracts the best talent to provide excellent services to our community. The District offices are located next to beautiful Swan Lake Nature Sanctuary and are accessible by rapid transit and via the Galloping Goose and Lochside Regional trails.

Do you have experience yet not want to be tied down to a Monday to Friday schedule? Are you looking for a flexible work schedule and enjoy project work? If so, Saanich is seeking a Planning Analyst 1 to serve for up to 18 weeks in the Current Planning department to do project work and performing entry-level professional work while providing technical assistance and information to staff and the public regarding community planning, housing and development programs.

Requirements include:

- Master's degree in Planning or a related discipline. Candidates currently enrolled in an accredited planning program will be considered.
- 3 months of experience in planning research, data analysis or public engagement.
- Eligible for membership in the Canadian Institute of Planners and the Planning Institute of BC.
- Knowledge of the principles and practices of planning, including cross-functional knowledge involving other disciplines, e.g. engineering, recreational design principles.
- Proficiency in various software applications including: Adobe Creative Suites and Microsoft Office, including Word and PowerPoint.
- Superior written and verbal communication skills and strong interpersonal and facilitation skills are required.
- An equivalent combination of education and experience may be considered.

If you have specific questions, you can contact Carl Purvis, Manager of Current Planning (email: carl.purvis@saanich.ca).

This is a C.U.P.E. Local 2011 position with a wage of \$40.73 per hour with 15% in lieu of benefits. Job description and competition information can be found at www.saanich.ca. **Please apply by 11:45 p.m. on April 23, 2025 quoting competition 25096.** The anticipated term is from May 1 to August 31, 2025.

The District of Saanich is recognized as one of BC's Top Employers for 2025. As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence accessibilityHR@saanich.ca. **We thank all applicants for applying. Only those under consideration will be contacted.**