

DEPARTMENT:	Engineering	STATUS:	Temporary Full-Time (3-year term)
NO. OF POSITIONS:	One	UNION:	Exempt
HOURS OF WORK:	37.5	SALARY:	\$145,987 to \$160,838 annually + comprehensive benefits package

The City of New Westminster's Engineering Department seeks an exceptional and dynamic leader who will be pivotal in leading the Engineering Development Services and Design & Construction team. Reporting to the Deputy Director, Engineering Services, the Manager of Engineering Development Services, Design & Construction will lead the coordination and administration of all subdivision and new development projects (from application review to construction close-out) and the design and construction of municipal capital projects. Working in collaboration with other departments and external stakeholders, the incumbent will provide professional engineering expertise and guidance in all aspects of civil engineering, detailed engineering designs, estimates, specifications, construction practices, contract and legal administration.

The role calls for an effective leader who can develop cohesive teams that can continue to achieve exceptional results while maintaining positive internal and external relations and has excellent communication, organizational, and problem-solving skills.

This is a temporary three year term position, with a possibility of extension or conversion to a permanent role in the future.

Key accountabilities of this role include:

- Plan, organize, direct and lead the Engineering Development services and the Design & Construction groups through the coordination and administration of development and capital works projects.
- Review and accept the off-site servicing requirements and design drawings and oversee the preparation of Servicing Agreements, legal documents, and financial agreements associated with development projects.
- Oversee the development and management of complex and varied engineering and project management work, including project documentation, design, and execution of major capital projects, within the constraints of City policy, user programs, bylaws, code and construction requirements.
- Prepare and review project designs, technical reports and contract specifications for consulting services and construction.
- Responsible for overseeing overall project budgets, schedules, and costs.
- Ensure consistent application of City standards, Engineering Department policies, practices, and procedures, applicable Bylaws, and good Engineering practice.
- Mentor, coach and manage a team of professional staff to deliver the City's vision and strategic goals.
- Liaise with external agencies and the public to address inquiries and concerns.
- Perform related duties in keeping with the purpose and accountabilities of the job.

Requirements for this position include:

- Completion of an undergraduate degree in civil engineering and/or related discipline, with considerable related experience in municipal engineering, land development and the design and construction of municipal works and services.
- Registration as a professional engineer, or a limited license in engineering in the province of BC is required.
- Additional training in public administration, development law and approving officer training is an asset.
- Project management experience and/or certification is desired.
- Demonstrated experience managing teams of professionals, unionized staff, consultants and contractors.
- Planning and coordination skills to coordinate the development, implementation, and delivery of a variety of engineering programs and services.
- Communication and interpersonal skills to establish and maintain effective working relationships with internal and external contacts such as municipal contacts, other levels of government, developers, business officials, and the public.
- Problem-solving and decision-making skills to determine the economic and engineering feasibility of projects and prioritize programs.
- Knowledge and experience in managing and reporting on capital budgets.
- People leadership skills to select, train, motivate, coach, direct, and evaluate a team of professional, technical, and support staff.
- Research and analytical skills to analyze data and prepare and evaluate engineering studies and designs.
- Valid BC driver's license.
- The ability to successfully pass and maintain a clear Police Information Check.

**Apply online with your resume and cover letter in one document at
www.newwestcity.ca/employment by March 30, 2025**

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

*New Westminster is on the unceded and unsurrendered land of the Halq'eméylem-speaking peoples.
It is acknowledged by the City that colonialism has made invisible their histories and connections to the land.
We are learning and building relationships with the people whose lands we are on.*

*We thank all applicants for their interest and advise that only those selected for an interview will be contacted.
This position is only open to those legally entitled to work in Canada.*