



DISTRICT OF SAANICH
PARKS AND RECREATION DEPARTMENT
PARKS DIVISION

**PARKS DEVELOPMENT REVIEW COORDINATOR
Temporary Full-Time Position
(Approximately 2 years)**

Are you passionate about trees and want to incorporate nature into urban development? Saanich Parks is seeking an experienced professional to interpret, administer and enforce Saanich's Tree Protection Bylaw. As the Parks Development Review Coordinator, you will review development applications, with a focus on municipal projects, and provide technical tree-related expertise in a fast-paced environment. You will possess extensive knowledge about tree protection during development, have some arboriculture experience and have a demonstrated ability to interpret complex plans and proposals.

Saanich, the largest municipality on southern Vancouver Island, is a great place to live, work and play. Join our diverse and skilled team to help enhance the many benefits of our urban forest!

As a qualified candidate you will have: University degree in urban forestry, forestry, environmental studies, natural resource management, biological sciences, planning, geography or other related field; course in investigation and reporting or related bylaw enforcement; four years of experience in administering bylaws, regulations, or legislation, preferably in a municipal setting and/or related to trees; Certified Arborist (International Society of Arboriculture); ISA Tree Risk Assessor Qualification; strong computer skills and working knowledge of Microsoft Office; excellent written and oral communication skills; demonstrated ability to resolve conflict and negotiate mutually beneficial outcomes and a valid Class 5 BC Driver's Licence. Candidates with an equivalent combination of education and experience may be considered.

This is a C.U.P.E. Local 2011 position with a wage of \$50.75 per hour (2024 rates) with an excellent benefits package. Job description and competition information can be found at www.saanich.ca. Please apply by 11:45 p.m. on Friday, March 21, 2025 quoting competition 25054 to: Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7 (Fax 250-475-5550) or Email careers@saanich.ca. As a component of the selection process, testing will be conducted.

The District of Saanich is recognized as one of BC's Top Employers for 2025. As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence accessibilityHR@saanich.ca. **We thank all applicants for applying. Only those under consideration will be contacted.**