

Trades Person - Building Services (Temporary)

Job Requisition	JR-2025-44 Trades Person - Building Services (Temporary) (Open)
Job Family	CUPE
Start Date	2025-02-25
End Date	2025-03-12
Primary Posting	No
External Posting URL	https://vernon.wd10.myworkdayjobs.com/Vernon-Career_EXT/job/Operation-Services-Building/Trades-Person---Building-Services--Temporary-_JR-2025-44
Description	Internal Closing Date: Mar 5, 2025

External Closing Date:

Mar 12, 2025

NOTE: Posting comes off at 12:00AM on the closing date, with the competition closing at 11:59pm the day prior.

Hourly Rate:

46.34

Scheduled Weekly Hours:

40

Subject to the return of incumbent

Reporting to the Manager, Building Services, employees in this position perform carpentry duties for both new construction and renovations as well as maintenance and repair related tasks to City owned buildings and properties. As a qualified trades person, the incumbent will use considerable independent judgement in carrying out duties relating to Building Services.

Duties Include:

- Performs preventive, corrective, and reactive maintenance to City owned buildings and building systems, including renovation and new construction of facilities. Duties include, but are not limited to: constructing and renovating City facilities, painting, drywall repair and surface preparation, changing air filters, re-lamping office fixtures, repairing plumbing leaks and back-ups, relocating office furniture, and other related maintenance tasks as required.
- Develops and implements preventive maintenance schedules for painting offices and other interior spaces in City buildings.
- Assists in performing site inspection of civic facilities with other Building Services staff.
- Maintains operating records and daily activity log sheets for maintenance performed and inputs data into appropriate software.
- Prepares estimates for work to be performed including quantities, labour and materials required.
- Performs other related duties as assigned.
- All persons employed by the City of Vernon will be required to assist the City in providing emergency services. Duties assigned during an emergency may differ from regular duties.

Required Education and Experience:

- BC TQ, Journeyman or Inter-Provincial Red Seal Tradesman Certificate.
- Minimum 8 years' experience in the construction industry.
- Valid BC Class 5 Drivers' License.
- A combination of related education and experience may be considered.

Required Knowledge, Skills and Abilities:

- Strong interpersonal skills with the ability to exercise diplomacy and tact when dealing with Building Services staff, City employees, contractors, and members of the general public.
- Self-motivated with the ability to carry out tasks with limited supervision.
- Ability to communicate effectively (oral and written).
- Ability to pre-plan, schedule, and manage work for daily operations and projects (small and large).
- Demonstrated problem solving skills related to building maintenance tasks.
- Ability to interpret blueprints, schematics and construction drawings.
- Extensive knowledge of WorkSafe BC (WCB) regulations and City of Vernon safety policies and procedures.
- Extensive knowledge of BC Building Code.
- Extensive knowledge and skill in the use of hand tools, power tools, measuring, calibration and testing equipment related to work on the various building systems
- Intermediate knowledge of Microsoft office products and general office equipment. Ability to learn/use City software including but not limited to I-City, CityWorks, and GIS programs.
- Physical ability to perform duties assigned.
- Ability to obtain and maintain an acceptable Police Information Check.
- Ability to obtain and maintain an RCMP Enhanced Reliability Status to work in the RCMP building.

Preferred Education and Experience:

- Knowledge and skill in the operation of plumbing systems, electrical systems, air handling systems, and related building systems.
- Knowledge and skill as a drywall finisher and painter.

Preferred Knowledge, Skills and Abilities:

- Ability to assign and supervise employees in Building Services.

To Apply:

Please submit your resume, quoting the appropriate competition online at vernon.ca/careers by selecting "apply" and creating a candidate profile.

- Internal applicants are asked to apply using their worker profile.

By making application, you are authorizing the City of Vernon to verify, through whatever means deemed appropriate, any information included in your applicant profile.

The City of Vernon wishes to thank all applicants; however, only those candidates selected for an interview will be contacted. Please note that we are unable to accept phone calls regarding application status.

Worker Sub-Type	Temporary
Location	Operation Services Building
Time Type	Full time
Locations	
Supervisory Organization	Building Services