

**BUILD A CITY.
BUILD A FUTURE.**
HELP US BUILD A WORLD-CLASS CITY.



Animal Services Officer

As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation.

*City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. **Build a City. Build a Future** at the City of Surrey.*

SCOPE

The City is looking for a strong communicator who can handle difficult situations with diplomacy to fill the position of Animal Services Officer. Reporting directly to the Bylaw Enforcement Manager, the Animal Services Officer's main responsibilities will be to patrol designated areas of Surrey, conduct investigative and regulatory work, and enforce municipal bylaws and licensing regulations related to animals.

EMPLOYMENT STATUS

Union - CUPE Local 402 – Auxiliary

RESPONSIBILITIES

As a successful candidate, you will:

- Receive calls from the public regarding animal related issues and follow up with affected parties.
- Investigate complaints regarding animal related bylaw violations, including biting or barking dogs and animal welfare related complaints.
- Catch and transport stray animals.
- Enforce animal control bylaws and licensing regulations.
- Issue warning notices, notices of offence, orders to comply, court orders and request warrants.
- Perform related clerical work.
- Perform other duties as required.

QUALIFICATIONS

- Completion of Grade 12
- Courses related to animal care and 2 years' experience dealing with animals in an enforcement or investigative context as well as dealing with the public.
- An equivalent combination of related experience and education may be considered
- A valid BC driver's license with a safe driving record
- Applicants should have knowledge of the care and handling of animals, animal related bylaws and licensing regulations along with knowledge of street addresses and geography of the City.

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OTHER INFORMATION

Pay Grade: 22

Pay Steps	Hourly Rate (2024)
Step 1	\$37.48
Step 2 (6 months)	\$39.04
Step 3 (18 months)	\$40.57
Step 4 (30 months)	\$42.09