



**BUILD A CITY.  
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HELP US BUILD A WORLD-CLASS CITY.



## Community Patrol Officer

*As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation.*

*City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. **Build a City. Build a Future** at the City of Surrey.*

### SCOPE

Revolutionizing the community partnership and service delivery model in the area of Bylaw and Licensing Service, the City of Surrey is seeking customer-focused Community Patrol Officers for the summer who are interested in career development and the ability to influence positive changes in our community. This position works a 4 on 4 off rotating schedule.

### EMPLOYMENT STATUS

Union - CUPE Local 402 – Temporary Full-Time

### RESPONSIBILITIES

With experience in customer service out in the field, as the successful candidate you will possess excellent interpersonal and communication skills with an ability to interpret and explain bylaws, policies, and regulations, while handling public inquiries and complaints in a professional manner. You will report directly to the Manager of Bylaw Enforcement in a supportive, team-based environment and are primarily responsible for:

- Patrolling public areas such as parks, recreation centres, and town centres
- Responding to inquiries and highly sensitive complaints from members of the public.
- Enforcing parking regulations through education and ticketing.
- Developing and maintaining relationships with the community.
- Communicating and liaising with all levels of staff and other key stakeholders.

### QUALIFICATIONS

- Completion of Grade 12 supplemented by two courses in related discipline.
- Minimum one year of related experience dealing with the public.
- A valid and unrestricted driver's license and safe driving record.
- An equivalent combination of education and experience may be considered.

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**OTHER INFORMATION**

Pay Grade: 19

Pay Steps	Hourly Rate (2024)
Step 1	\$35.71
Step 2 (6 Months)	\$36.72
Step 3 (18 Months)	\$37.91
Step 4 (30 Months)	\$38.98