

BUILD A CITY. BUILD A FUTURE.



ENGINEERING PROJECT COORDINATOR *(Regular Full Time)*

We are looking to add to our team of passionate, knowledgeable, and innovative professionals with an Engineering Project Coordinator. If you share the same passion for transportation within a changing City and are interested in a career that offers challenge and growth, we encourage you to keep reading.

Responsibilities

- You will have experience in various facets of civil engineering, focused on municipal water, sewer, drainage and transportation design and construction projects.
- You will have a strong working knowledge and usage of AutoCAD and Civil3D.
- You are a self-starter who can make sound decisions as you handle multiple projects with ambitious timelines.
- Your excellent communication and public relations skills will be critical as you engage with many stakeholders, including developers, consultants, internal staff, external organizations and agencies and the public
- Your exceptional organizational skills will aid you in handling multiple projects with ambitious timelines.
- You will feel comfortable wearing multiple hats and switching gears to constantly changing priorities.
- You embrace new opportunities for growth and thrive working within a multidisciplinary team environment.

Qualifications

- Completed of a two-year diploma in a discipline of Engineering Technology relevant to the position from a recognized post-secondary institution.
- Five (5) years engineering experience with a demonstrated record of technical knowledge, skills and ability and supervisory experience in the relevant areas of engineering and/or equivalent combination of training and experience and must have technical expertise applicable to the specific role.
- Experience with AutoCAD and Civil3D is a strong asset
- A valid BC Driver's License

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Other Information

Pay Steps	Hourly Rate (2024 Rates)
Step 1	\$47.50
Step 2 (6 months)	\$49.52
Step 3 (18 months)	\$51.52
Step 4 (30 months)	\$53.84

This Posting Closes on March 14, 2025.

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