



DISTRICT OF SAANICH
PARKS, RECREATION & COMMUNITY SERVICES
COMMUNITY SERVICES

**PROGRAM ASSISTANT
(OUTDOOR SUMMER CAMPS & PROGRAMS)
Up to 12 Casual Positions**

Term: Approximately June 16 to August 29, 2025

Welcome! We are thrilled you have decided to apply for a Program Assistant position with us.

Ready for a Summer to remember? Keep reading...

Spend your summer outside or in our youth centres making a difference in children's lives! A Program Assistant with Saanich Parks, Recreation & Community Services has the opportunity to challenge and develop their leadership skills, grow and learn through excellent training, create friendships, positively impact young lives, and all the while earn an excellent wage. If you want to be a part of an amazing, supportive team, and you haven't forgotten the value of play and fun, then this is the job for you!

This summer role includes the opportunity to lead outdoor summer activities with children and youth. You will assist the Program Leader in the development of weekly camp plans, out trips and work cooperatively with participants, parents, and supervisors to ensure camp safety.

SNPP – Saanich Neighbourhood Playground Program – Ages 5.5 – 10

SNPP Staff are passionate about engaging children in an **outdoor setting**. Successful candidates will be highly energetic, motivated, and independent. A strong knowledge of camp games and activities that will connect children to the outdoors in creative and fun ways. They will possess strong critical thinking and conflict resolution. Applicants should have ample experience speaking with parents and supervisors and be able to work independently with their camp team. Please note SNPP operates rain or shine - these are all weather outdoor camps!

Breakout Adventure Camp – Ages 9.5 – 12

Breakout Adventure staff are passionate about playing all the best games, bringing fun and up for any adventure. Staff should be comfortable taking youth on public transit and be experienced in out trips. Staff should have experience swimming with groups of kids. Staff must have experience working independently and speaking with parents and youth alike. This camp is perfect for staff who like to work with kids from grade 5 to middle school, but still want all the aspects of a jam-packed fun summer camp. These camps are based out of our youth centers. Successful candidates will be highly energetic, motivated, and independent.

Urban Adventures – Ages 12.5 -15

Urban Adventure staff are comfortable working with youth. They understand the issues and trends of today's world that youth are facing. They are interested in providing unique summer opportunities for youth. Staff are experienced in taking large groups of youth on public transit and to a variety of out-trip locations. Staff are confident in critical thinking and problem solving. They have experience working independently and speaking with parents and youth alike.

Requirements include completion of Grade 10; three months experience working with participants in a recreational or instructional setting; satisfactory police information check, Emergency First-Aid and CPR-C, and for some camps a BC Class 4 Driver's

Licence, is required. The ideal candidates will have the ability to be inclusive and flexible to ensure a positive environment is created for all participants; demonstrated customer service and interpersonal skills; ability to maintain a high degree of enthusiasm and personal motivation. Experience working with people with behavioural or cognitive difficulties is an asset.

*Candidates must be available for **interviews scheduled April 2 & 3 at Saanich Commonwealth Place – Youth Centre**, afterschool to evening hours. Applicants must provide proof of completion of Grade 10 and current Emergency First Aid and CPR-C at time of interview.*

This is a C.U.P.E. Local 2011 position with a wage of \$20.44 per hour plus 15% in lieu of benefits (equivalent to \$23.50 per hour). Job description and competition information can be found at www.saanich.ca. **Please apply by quoting competition 25048 to:** Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7.

The District of Saanich is recognized as one of BC's Top Employers for 2025. As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence accessibilityHR@saanich.ca. **We thank all applicants for applying. Only those under consideration will be contacted.**