



DISTRICT OF SAANICH
PARKS, RECREATION & COMMUNITY SERVICES
RECREATION SERVICES

**PROGRAM ASSISTANT
(SUMMER CAMPS & PROGRAMS – Indoor Camps,
Recreation Centre Based)
Up to 20 Casual Positions**

Term: Approximately June 16 to August 29, 2025

Welcome! We are thrilled you have decided to apply for a Program Assistant position with us. Ready for a Summer to remember? Keep reading...

Spend your summer making a difference in children's lives! A Program Assistant with Saanich Parks, Recreation and Community Services has the opportunity to challenge and develop your leadership skills, grow and learn through excellent training, create friendships, positively impact young lives, and all the while earn an excellent wage. If you want to be a part of an amazing, supportive team, and you haven't forgotten the value of play and fun, then this is the job for you!

As a Program Assistant, you will have the opportunity to provide an outstanding summer experience for kids of all ages. Using your emerging leadership skills, in a variety of camp settings, engage community kids in activities that will inspire their talents, ignite their creativity and champion their interests.

General Day Camps (Saanich Recreation Centres and Partner Middle Schools) Enjoy developing and working within creative weekly themes like Superheroes, or Animal Planet, just to name a few. Successful candidates will come with a large variety of games, sports, and crafts ideas. Creativity and ingenuity are key! Activities such as swimming round out these fun, popular camps.

Aquatic Day Camps (Gordon Head Recreation Centre and Saanich Commonwealth Place): Do you love the water and have experience with swimming and various water sports? Enjoy working with activities such as swimming lessons, fun swims, snorkeling, water polo, diving and kayaking? You will need a desire to help kids learn skills and have fun in the water. These camps also include a mix of sports, crafts, and games.

Specialty Day Camps (various Saanich Parks and Recreation locations & Partner Middle Schools). We offer a variety of specialty camps such as Sports, Art, Skateboarding, Dance, Gymnastics, Golf, Racquets, Preschool, & Red Cross Babysitting: Do you have some specific experience and passion in any of these areas? Successful candidates will be able to share their experience through the teaching and instruction of the basics in these specialty areas.

Outdoor / Wilderness / Adventure Camps, 9+yrs (various outdoor locations): Do you have a love for the outdoors and engaging kids in the adventures of nature? Do you have experience leading such groups? We are looking for adventurous, energetic individuals who enjoy the outdoors, rain or shine! Positivity, prudent risk management and problem-solving skills are key.

Requirements include completion of Grade 10; eight weeks experience working with participants in a recreational or instructional setting; satisfactory police information check, Emergency First-Aid and CPR-C, and for some camps a BC Class 4 Driver's Licence is required. The ideal candidates will have the ability to be inclusive and flexible to ensure a positive environment is created for all participants; demonstrated customer

service and interpersonal skills; and the ability to maintain a high degree of enthusiasm and personal motivation. Experience working with people with behavioural or cognitive difficulties is an asset.

Candidates must be available for interviews scheduled for the week of April 7th – 11th (afterschool and evening hours).

If shortlisted, applicants must provide proof of completion of Grade 10 and current Emergency First Aid and CPR-C at time of interview.

This is a C.U.P.E. Local 2011 position with a wage of \$20.44 per hour plus 15% in lieu of benefits (equivalent to \$23.51 per hour). Job description and competition information can be found at www.saanich.ca. **Please apply by quoting competition 25034 to:** Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7.

The District of Saanich is recognized as one of BC's Top Employers for 2025. As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact accessibilityHR@saanich.ca in confidence. We thank all applicants for applying. Only those under consideration will be contacted.