



Employment Opportunity

Planner

Permanent Full-time – Pay Level 4 (\$60,753 - \$76,466)

The County of Annapolis is currently seeking a Planner to join our team! This is an opportunity to work amongst the breathtaking natural beauty of the Bay of Fundy shoreline and the lush Annapolis River, where you will be captivated by coastal communities, towns, village, historic properties and stunning parks that are the pride of our county. Annapolis County is an ideal location to live, work and play.

Planner shall be responsible for assisting Manager of Planning with reviewing and updating the Municipality Municipal Planning Strategy and Land Use Bylaw, including facilitating meetings of Area Advisory Committees, accepts and processes development permit applications, reviews assigned subdivision applications, receives and follows-up on public questions and concerns, conducts research and completes reports, acts as the staff resource person for Heritage Advisory Committee, reviews zoning conformation letter requests, carries out field inspections with Land Use Bylaw compliance, assists with Planning Area Advisory Committee meetings, prepares information brochures, infographics, and other educational products, assists with emergency measures planning and response, and responds to telephone calls, emails, letters, faxes, and other communications.

Qualifications:

Candidates for this position must possess as a minimum, an undergraduate degree in planning, urban or rural planning, geography, or a similar educational program, from a recognized post secondary institution and be a member of the Canadian Institute of Planners, or be able to achieve this status within three years of starting this position. Ideally, the candidate must have a minimum of two (2) years experience working in a municipal or provincial planning setting where the focus has been on interpreting planning rules and regulations and provincial legislation, or heritage preservation and designations, with preference given to those whose experience is directly or indirectly working with a municipal government organization, or a combination of formal experience and lived experiences.

A complete Job description can be found on our website: www.AnnapolisCounty.ca

This employment competition will close on April 16, 2025 at 4:00PM

Kate McLean, Human Resources Coordinator

(902) 532-0890

Email: employment@annapoliscounty.ca

Municipality of the County of Annapolis

PO Box 100 (752 St. George St)

Annapolis Royal, NS B0S 1A0

Applications will not be accepted via Social Media (Facebook)

The County of Annapolis thanks all those for applying but only candidates selected for an interview will be contacted.

www.AnnapolisCounty.ca