



FACILITIES & ENERGY MANAGER

The Job

Our incredible team at the Town is looking for a **Facilities & Energy Manager** to join our community-driven organization. We are a Town that values its people, celebrates our pioneering history, supports our neighbours, and invests in vibrant recreational and cultural programming.

We recognize that our success depends on a dedicated and engaged team. That's why we foster a supportive work environment where employees can excel in their roles while contributing to a positive and collaborative workplace.

As a key leader in our organization, the ideal candidate will bring expertise in facility and project management, a strategic mindset, and a commitment to environmental efficiency. This role oversees the maintenance and care of Town-owned facilities, leads the Municipal Energy Management Plan, and drives sustainable improvements in environmental efficiency—all while being part of a forward-thinking workplace.

The Candidate

We are seeking an experienced facilities management professional with strong organizational skills and proven negotiation abilities. Familiarity with municipal, provincial, and federal regulations is considered an asset.

At our Town, we believe success is built on the values of Communication, Creativity, Kindness, Respect, and Teamwork. We are committed to creating an environment where these principles guide our daily work and interactions.

In addition to the above, we require applicants to possess:

- A Bachelor's degree in Environmental Science, Engineering, or a related field with a focus on climate change and/or energy management working with concepts of energy efficiency, renewable energy, environmental management systems, greenhouse gas inventory, climate change initiatives or similar would also be desirable.
- Experience with HVAC, lighting, chillers and refrigeration, motors, variable frequency drives, compressed air, building envelope, renewable energy, and process equipment.
- 5 years of experience of experience in mechanical, electrical, chemical, commercial, industrial, energy efficiency, project management (with an energy focus), facility engineering or a related field. Preference will be given to those with experience in energy and demand management.
- Advanced understanding of building maintenance and lifecycle management.
- Skills in financial planning, business analysis, and project management.
- The following credentials are considered an asset(s): Certified Energy Manager (CEM), Certified Practitioner in Energy Management Systems (CP EnMS) or other similar certification, and a willingness to pursue additional certifications and training.
- Valid Class 5 driver's license, with an acceptable drivers' abstract.



- Advanced organizational skills and the ability to handle a variety of complex projects/tasks with competing priorities and strict deadlines.
- Established leadership skills and political acumen.
- Ability to work flexible hours, as required.

If you're looking for a role where you can make a meaningful impact while working in a team-oriented and values-driven environment, we encourage you to apply!

About the Town of Edson and our team

Edson's growth over the years is based on the rich natural resources in the region. We have a steady and viable economy now and into the future. Enjoy the vast and beautiful trail system throughout the community, take in some local history at the Galloway Station Museum, enjoy some of the great recreation and culture programs offered through our Community Development team, and embrace a lifestyle that lets you reconnect with the things that matter the most.

Every person at the Town of Edson works with a community pride that is hard to replicate elsewhere. Working with this team is so much more than bringing a skill, it is bringing a passion and dedication to the service you deliver while taking pride in what you do every day.

What do we offer?

Compensation

The wage range for this position is \$95,400 to \$118,400 per year. Candidate placement within the range is dependent on previous experience, qualifications and available budget.

Benefits

This position also offers a robust benefits package, which includes:

- A generous vacation package
- A \$400/year Active Living Allowance
- Sunlife benefits through Alberta Municipalities, and
- An excellent defined-benefit pension plan through LAPP

How do you apply?

Send us a resume and a cover letter. In that cover letter, please tell us **who you are, what you value, and why you want to step into this position**. Please note that we will be actively assessing applications for this role and will arrange interviews as deemed appropriate. This opportunity will remain open until a suitable candidate is found.

Please send your cover letter and resume to:

Email: humanresources@edson.ca

Be sure to quote Competition Number: EDSOM-202501