



DISTRICT OF SAANICH
ENGINEERING
PUBLIC WORKS
WATERWORKS

UTILITY ASSISTANT SUPERVISOR Permanent Full-Time Position

Saanich has an exciting opportunity in the Public Works Division for a personable, enthusiastic and positive team leader within the Waterworks Section. Under the general direction of the Supervisor – Public Works, this position plans, assigns, supervises, coordinates and assists in the work of employees engaged in service delivery, repair, maintenance and construction of public works infrastructure. The Utility Assistant Supervisor provides advice to Engineers, Technicians and the public on Public Work infrastructure and Municipal Services; liaises with private contractors, homeowners, inspectors, engineering and plumbing inspectors regarding problems and solutions; responds to and investigates complaints from the public, engineering, risk management, development or parks departments and initiates corrective action; assists with budgeting and estimating; and ensures the safety of staff and the public.

Requirements include Grade 12 or equivalent; EOCP Level II Certification for Water Distribution; one year of post-secondary Water and Wastewater Technician certificate; courses relating to supervisory skills training; four years direct Waterworks experience in a class 3 system; experience in project management including planning, budgeting, cost estimating and scheduling; proficiency in field-based GIS software and a valid class 5 BC Driver's Licence. An equivalent combination of education and experience may be considered.

The successful candidates will work Monday to Friday 8:00 a.m. – 4:30 p.m.

These are C.U.P.E. Local 2011 positions with a wage of \$46.36 per hour (2024 rate) plus an excellent benefits package. Job description and competition information can be found at www.saanich.ca. **Please apply by 11:45 p.m. on April 1, 2025, quoting competition 25075 to:** Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7. Only those under consideration will be contacted.

The District of Saanich is recognized as one of BC's Top Employers for 2025. As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence accessibilityHR@saanich.ca. We thank all applicants for applying.