



DISTRICT OF SAANICH
PLANNING

SENIOR PLANNER or PLANNER Up to 3 Casual Positions

The District of Saanich is the largest municipality on beautiful Vancouver Island, blending urban and rural environment and home to approximately 124,000 citizens. Saanich is known for its progressive initiatives in the areas of Current and Community Planning and has been a climate action leader for many years. We provide a welcoming environment and maintain a healthy, dynamic, and safe workplace that consistently attracts the best talent to provide excellent services to our community. The District offices are located next to beautiful Swan Lake Nature Sanctuary and are accessible by rapid transit and via the Galloping Goose and Lochside Regional trails.

Do you have experience yet not want to be tied down to a Monday to Friday schedule? Are you looking for a flexible work schedule and enjoy project work? If so, Saanich is seeking up to 3 experienced Senior Planners and/or Planners to serve as part of a casual pool in the Community Planning and Current Planning department to do project work on an as needed basis. The successful candidates may be called on for short-term project work (research, analysis, policy development, and engagement), provide vacation relief, or assist with time sensitive initiatives.

Senior Planner: The successful candidate will undertake a wide variety of municipal planning work depending on experience, including managing development applications, developing regulatory amendments; implementing policies including housing and Official Community Plan policy; analysing complex planning issues; undertaking process changes; designing and facilitating public engagement; and conducting research, preparing and presenting reports to Council.

Requirements include a Master's Degree in Planning; six years' progressive experience in public planning, preferably municipal planning; and membership in the Canadian Institute of Planners. Consideration may be given to candidates who hold an equivalent combination of education and experience. The District will also consider less experience and hiring at the Planner level.

Planner: You will be called upon to undertake a wide variety of municipal planning work. In the community planning role work could include: managing community planning projects; designing and delivering public engagement processes, implementing principles of good urban design, writing planning reports and correspondence, and undertaking research and analysis. In the current planning role tasks could include: managing development applications, developing and implementing principles of good urban design, writing planning reports and correspondence, planning research and Zoning Bylaw interpretation.

Requirements include a Master's Degree in Planning, five years' experience in planning (preferably municipal planning); membership in the Canadian Institute of Planners.

You can apply for one or for both positions. **Please indicate the positions you are applying for in your covering letter.** Candidates will be assessed based on their qualifications (including a combination of education and experience) and may be considered for either position.

These are C.U.P.E. Local 2011 positions with a wage of \$61.85 (Senior Planner) or \$56.08 per hour (Planner), plus 15% in lieu of benefits. Job description and competition information can be found at www.saanich.ca. **Please apply by 11:45 p.m. on March 26, 2025 quoting competition 25069 to:** Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7. As a component of the selection process, testing may be conducted. Only those under consideration will be contacted.

The District of Saanich is recognized as one of BC's Top Employers for 2025. As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence accessibilityHR@saanich.ca. We thank all applicants for applying.