

Environmental Analyst

Permanent Full-time (35 hours per week)

Are you naturally collaborative, service-oriented and community-focused? Do you want to make a difference in your community and be part of an organization that has a direct impact on the quality of life of residents in the Comox Valley? At the Comox Valley Regional District (CVRD) we are committed to fostering a respectful, inclusive, equitable and diverse workplace which is representative of the community we serve. Our core values-**collaboration**, **service**, **accountability** and **sustainability** help guide us in everything we do. If you share our commitment and values, please consider applying with us.

In addition to the Comox Valley being an attractive geographic location to live and play, rich in rural agriculture, vibrant urban development, meandering coastline and dramatic mountains, working at the CVRD provides work/life balance through flexible work options, competitive salary and wages, employer-paid benefits package, and municipal pension plan. At the CVRD we value continual learning and growth and support employees' development through technical, professional, and leadership training.

Working with the CVRD is a plus for everyone. To learn more, visit our website at www.comoxvalleyrd.ca/about/careers/work-cvrd

We are accepting applications for a full-time **Environmental Analyst** to join our team. The Environmental Analyst is responsible for analyzing and evaluating the environmental implications of land use proposals in conjunction with stakeholder and organizational needs and working with consultants from conception to engineering in a project management capacity. Reporting to the Manager of Liquid Waste Planning, the primary responsibilities of this role include:

- Providing environmental analysis and guidance for the Comox Valley Regional District on water, wastewater, rainwater and land use/development projects;
- Leading and coordinating the review of land use development proposals to identify and address operational issues;
- Collaborating with internal Communications to create materials for community outreach, such as, websites, open houses, public meetings, brochures, and displays;

- Organizing and facilitating internal and formal public community meetings, workshops, and open houses as necessary to gain stakeholder support for projects and address operational concerns;
- Working with provincial and federal agencies, First Nations, community groups, and affected stakeholders to ensure their needs and positions are considered in project development and operational initiatives;
- Working with consultants including assigning activities, providing guidance and direction and monitoring the work;
- Preparing written and verbal reports, plans and correspondence, and providing advice on various operational services matters to senior management and elected officials;
- Conducting technical assessments, studies and research regarding a variety of operational matters;
- Providing recommendations for the development or amendment of new and existing bylaws related to the area of liquid waste;
- Responding to inquiries/complaints from the general public regarding operational services issues; explaining and interpreting regional district bylaws, regulations, policies, procedures and permit requirements as well as relevant provincial and federal acts, regulations and orders.

Our ideal candidate is:

- A skilled communicator with the ability to engage multiple stakeholders and resolve conflict when required;
- A strong researcher and facilitator with the ability to create and deliver meaningful presentations;
- Organized, analytical and creative when it comes to problem solving;
- Current in engineering principles, terminology, practices and techniques and comfortable making recommendations on technical matters to senior staff and elected officials;
- Educated in environmental technology or environmental sciences with a diploma OR a four-year degree in a relevant discipline with a minimum of two years related work experience;
- Eligible for registration as an Applied Science Technologist (AScT) with the Applied Science Technologists and Technicians of British Columbia;
- Current in core operational responsibilities and issues related to drinking water treatment and distribution, wastewater collection and treatment and rainwater management;
- Trained in local government or public administration with working knowledge of relevant provincial legislation;
- An advanced user of Microsoft Office with strong skills in Adobe Acrobat and SharePoint and working knowledge of iMap and GIS.

A valid BC Class 5 driver's license is required for this role. Successful candidates will

be required to consent to a Canadian Criminal Record Check.

This is a CUPE Local 556 position with a current wage rate of \$43.27 per hour.

To review the complete job description and to apply go to www.comoxvalleyrd.ca/jobs.

The closing date for this position is February 18, 2025 at 3:00 pm. Applications for available positions with the CVRD must be received prior to the indicated closing date and time. We appreciate all applications; however, only short-listed candidates will be contacted. If your application is shortlisted, you will be contacted in a timely manner to arrange an interview. Virtual or in-person interviews are available.

The CVRD respectfully acknowledges the land on which it operates is on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of this land.

The CVRD is committed to providing a safe, respectful and inclusive work environment. We celebrate diversity and welcome applications from all qualified candidates.