



*A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the **City of Oshawa** is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and cooperative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.*

Job Title: Regular Full-Time Principal Landscape Architect

Posting Number: 005205

Department: Economic & Development

Branch: Planning Services

Location: City Hall

Posting Start Date: 2025/02/06

Posting End Date: 2025/02/27 by 4:30p.m.

Employment Group: Exempt

Salary Grade: P-\$107,588 - \$126,575 per annum

Standard Weekly Hours of Work: 36.25

Shift Work Required: No

Job Description

Reporting to the Manager, Urban Design and Landscape Architecture, or designate, provide strategic leadership in overseeing the technical review of planning applications and development proposals from an urban design, landscape architecture, environmental, and open space planning perspective.

Responsibilities:

- Lead and complete the technical review and approval of complex development applications to ensure urban and landscape design elements align with standards for public spaces, streetscapes, and green infrastructure
- Develop, evaluate, and refine policies, guidelines, and procedures related to urban design, landscape architecture and environmental planning
- Collaborate with City staff and external agencies to analyze existing policies and champion new procedures that address evolving urban landscape needs, ensuring compliance with legislative requirements and development standards throughout the review process
- Oversee the administration and coordination of subdivision and site inspections, ensuring that landscape works comply with development agreements

- Conduct inspections and authorize the City's acceptance of completed landscape works, and ensure projects contribute meaningfully to the urban environment and are compliant with city standards
- Manage the developer landscape and site improvement security release process, including reviewing cost estimates, maintaining records, and authorizing security releases
- Represent the department on various committees, special projects, and City studies, providing expert guidance on urban design, landscape, and environmental issues
- Lead public engagement efforts, respond to inquiries, investigate complaints, and ensure transparency throughout the planning process

Requirements:

- Demonstrated knowledge and skills associated with the completion of a four (4) year University Degree in Landscape Architecture from a recognized institution
- Five (5) years of relevant landscape architectural and urban design experience, preferably in a municipal environment; or have the equivalent combination of formal education and relevant experience
- Registered Professional Landscape Architect, in good standing, with the Ontario Association of Landscape Architects (OALA)
- Proficient in using software applications, including Microsoft Office (Word, Excel, PowerPoint, Outlook), Bluebeam Revu, and Adobe Acrobat Professional
- Exceptional research, analytical, reasoning, and design abilities to assess complex development applications
- Strong communication and interpersonal skills, with a customer-focused approach and the ability to build relationships and collaborate effectively with internal and external stakeholders.
- Ability to work independently, exercising initiative and adaptability in dynamic environments
- Thorough understanding of landscape design policies, urban design guidelines, Official Plans, Secondary Plans, and Zoning By-laws is an asset
- Possession and maintenance of a valid, unrestricted Class 'G' Ontario Driver's License

As a condition of employment, the City of Oshawa will require successful candidates to undergo a Criminal Records and Judicial Matters Check.

Please be advised that position location as noted is at the time of posting and is subject to change, as required due to operational needs.

We would like to thank all applicants however, please note that only those selected to attend an interview will be contacted and all other applicants will be kept on file. Applicants are advised that written, oral and practical testing may form part of the selection process.

To apply, please visit: <https://oshawa.jobs.net/en-CA/search>. All applicants are encouraged to provide a valid email address for communication purposes. Please ensure that you check your email regularly to receive any correspondence.

The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.

The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.