



Project Engineer - Development (2 positions)

People, Places, Prosperity

Working within our Strategic Plan, **Cambridge Connected**, and committing to our values of Integrity, Respect, Inclusiveness and Service, the successful candidate will work together to help the City of Cambridge achieve our vision: A place for people to prosper – alive with opportunity.

Job Profile

Reporting to the Manager of Development Engineering, within the Engineering and Transportation Services Division of the Community Development Department, this position is responsible for the following duties:

What you will be doing

- Reviews and provides technical comments on all development applications including, but not limited to site plans and subdivisions, with respect to servicing, grading and stormwater management design.
- Assists with the preparation and implementation of Pre-servicing and Subdivision Agreements, including consultation with other Divisions and other agencies, including the Region of Waterloo and GRCA.
- Project manages Municipal Class Environmental Assessments (EAs) and capital projects for growth related municipal infrastructure including term of reference preparation, consultant selection coordination, providing direction to the consultant, budget-tracking, chairing public meetings, preparing reports to Council and other committees, responding to stakeholders and ensuring compliance with EA legislative requirements.
- Assists in the preparation of the ten-year capital forecast for growth related infrastructure projects.
- Represents the City and/or Department at Public Information Centres, Neighborhood Meetings and Council meetings.
- Receives, investigates and responds to development inquiries from the public, members of council, city staff, developers, and consultants.
- Develops strong and effective working relationships with other City divisions, the Region of Waterloo and regulatory agencies.
- Represents the City of Cambridge on Regional Environmental Assessments, Master Plans, Studies, detailed design, reconstruction, Steering and Project teams, and other projects as assigned.

Education

Undergraduate Level - Four years or equivalent in Civil Engineering

Experience and Knowledge

- Professional Engineers Ontario (PEO) License
- Four years' experience in municipal development including providing technical comments, implementing subdivision agreements, and design and construction of municipal servicing

- Proficiency in Engineering Software applications including Microsoft Office and Microsoft Project
- Strong Written and Verbal Communication Skills, Project Management of Consultants for Detailed Design and Construction Administration and public speaking / chairing public meetings

We will ask you for these items if you are hired

Proof of your current and valid certificate(s) and/or educational qualifications.

Valid G driver's license.

Worker Health and Safety Awareness Training Certificate from the Ministry of Labour

Your compensation

Annual salary range of \$94,039 - \$114,678 (Non Union Salary Scale, Grade 5)

Comprehensive benefits package including extended health, dental, travel benefits; long term disability; accidental death and dismemberment and life insurance.

Enrolment in Ontario Municipal Employees Retirement System (OMERS).

Hours of work

Monday to Friday – 8:30 a.m. to 4:30 p.m. (35 hours per week)

Advertisement expiration date

To apply, please visit www.cambridge.ca/careers. This posting closes on February 20, 2025.

Accommodation needs and protection of privacy

The City of Cambridge recognizes and appreciates diversity and inclusion enhances our public value commitment.

We strive to create an accessible and inclusive experience and encourage all qualified people to apply, including and especially people from equity-deserving groups. Qualified applicants will receive consideration for employment with honour and respect toward their individual dimensions of diversity.

We strive to remove barriers that may prevent qualified applicants from fully participating in the recruitment and selection process. Accommodation in accordance with the Ontario Human Rights Code and other applicable legislation is available throughout all stages of the recruitment and selection process. Contact HRServices@Cambridge.ca to make your needs known in advance. For more information on our Employment Equity, please read our full [policy](#).

Personal information collected in relation to the recruitment process is collected under the authority outlined in the Municipal Freedom of Information and Protection of Privacy Act and used solely to determine eligibility for employment with the City of Cambridge only.