



2025 SEASONAL RECREATION LEADER VACANCIES

(Competition 25-22)

Position Overview

The City of Nanaimo, Recreation and Culture Department, has the following seasonal positions available:

Recreation Leader I

\$19.11 per hour (Jan 2025 Rate)

Recreation Leader II

\$22.23 per hour (Jan 2025 Rate)

Recreation Leader III

\$27.18 per hour (Jan 2025 Rate)

Job descriptions for Recreation Leader I, II and III are attached, as well as a summary of the positions available.

- **Applicants applying for Recreation II and III positions MUST include a copy of their first aid certificate or show proof of registration in an upcoming course.**
- **Applicants must be available for the mandatory training dates listed on the attached summary sheet.**

Additional Information

Shortlisted applicants may be required to undergo a criminal record check and/or a verification of their education credentials.

To apply for this opportunity, please submit a resume and cover letter (.docx or PDF file format) to employment.opportunities@nanaimo.ca referencing the specific competition 25-22 by the application deadline.

For detailed information on this position and for more information on our community, please visit our website at <https://www.nanaimo.ca>.

The City of Nanaimo is an inclusive employer that values diversity and invites applications from all qualified individuals who are legally entitled to work in Canada. We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. If shortlisted for the role and need an accommodation within the hiring process, we would be pleased to discuss how best to accommodate your needs.

Discover What's Possible

The City of Nanaimo is one of the fastest growing, livable urban hubs on Vancouver Island. Situated between the mountains and the ocean on the east coast of Vancouver Island, Nanaimo is a short ferry trip away from Vancouver and a gateway to the Gulf Islands. Nanaimo is home to Vancouver Island University and is rich in parks, recreational, cultural and social amenities.

We offer a diverse team environment, competitive wages and a comprehensive benefit plan for permanent employees as well as social and wellness activities. Depending on the position, we also offer flexible work opportunities, alternative work schedules and remote work programs.

Posting Date

Monday, February 3, 2025

Application Deadline

Monday, March 10, 2025
4:30 p.m.

Contact Information

Human Resources
City of Nanaimo
2nd Floor, 455 Wallace Street
Nanaimo, BC V9R 5J6
Phone: (250) 755-4406





JOB SUMMARY - 2025 SEASONAL POSITIONS

Prior to applying for one of these seasonal positions, please review the following carefully:

- All applicants **MUST** submit a detailed resume.
- Recreation Leader II and III applicants **MUST** include a copy of their first aid certificate in their application or clearly indicate if you have registered for an upcoming course (i.e. providing proof of registration).
- Camps operate Monday to Friday on the following dates:

Camp Name	Start date & end date	Weeks not running
Camp Holidaze	June 27 – Aug 29	N/A
Girls Get Active	Jul 2 – Aug 29	N/A
Bowen Explorers	June 30 – Aug 29	N/A
Playgrounds	Jul 2 – Aug 30	N/A
Smash N’Splash	Jul 2 – Aug 29	N/A
Treefrog	Jul 2 – Aug 29	N/A
Camp Wild	June 27 – Aug 29	N/A
Camp Sunsatation/Integration	Jul 2 – Aug 29	N/A
Jr. LIT Camp	Jul 7 – Aug 29	June 30 – July 4
Centennial Sports Camp	Jul 2 – Aug 22	August 25 – 29

Attendance will be **mandatory** at all Summer staff training sessions to be held on June 12, 14 & 17, 2025.

- All new and returning staff are to complete mandatory training.
- Successful applicants may also be considered to work in our Winter Break (Frosty Frolic) and Spring Break (Camp Firefly, Sports Action Camp and Treefrog) Day Camps.

Recreation Leader III

- **Wage: \$27.18/hour as per CUPE Local 401 Collective Agreement.**
- **Responsible to plan, implement and supervise full or half day recreation programs.**
- **See job description for minimum qualifications for this position.**
- **All positions require work experience in a recreational environment and valid Emergency or Standard First Aid and CPR “C” or “B” or equivalent.**

Camp Sunsatation/Integration – Day Camp for Children with Diverse Abilities: Working with children and youth ages 6-18 years with diverse abilities. Experience working with people with diverse abilities is required. Estimated 40 hours of work per week for 9 weeks.

Day Camps: Working with children and youth ages 6-15 years. Camps include: Camp Holiday, Girls Get Active Camp, Jr. LIT Camp, Centennial Sports Camp, Bowen Explorers Camp, Smash N'Splash Camp and Camp Wild. Experience working with children is required. Must accompany children in the water when swimming. Estimated 40 hours of work per week for 7-9 weeks.

Playgrounds: Working with children ages 5-12 years. Experience working with children is required. Estimated 32 hours of work per week for 9 weeks

Early Years Camp (Treefrog Camp): Working with children ages 3-5 years. Experience working with pre-school age children is required. Estimated 30 hours per week for 9 weeks.

Recreation Leader II

- **Wage: \$22.23/hour as per CUPE Local 401 Collective Agreement.**
- **Reports directly to the Recreation Coordinator or Recreation Leader III.**
- **All positions require work experience in a recreational environment and valid Emergency or Standard First Aid and CPR "C" or "B" or equivalent.**

Camp Sunbath/Integration – Day Camp for Children with Diverse Abilities: Working with children and youth ages 6-18 years with diverse abilities. Experience working with people with diverse abilities is required. Estimated 20-40 hours of work per week for 9 weeks. **For those interested in working this specific camp, please refer to Competition 25-22 for more information.**

Day Camps & Playgrounds: Working with children ages 6-15 years. Camp Holiday, Girls Get Active Camp, Jr. LIT Camp, Centennial Sports Camp, Bowen Explorers Camp, Smash N'Splash Camp, Camp Wild and Playgrounds. Must accompany children in the water when swimming. Experience working with children is required. Estimated 30-40 hours of work per week for 7-9 weeks.

Early Years Camp (Treefrog Camp): Working with children ages 3-5 years. Experience working with pre-school age children is required. Estimated 25 hours per week for 9 weeks.

Recreation Leader I

- **Wage: \$19.11/hour as per CUPE Local 401 Collective Agreement.**
- **Emergency or Standard First Aid and CPR C certificates are desirable.**
- **See job description for minimum qualifications for this position.**

Day Camps & Playgrounds: Assist in the implementation and supervision of recreational programs for children and youth ages 6-12 years. Skills in the area of arts and crafts, sports, games, music and drama are desirable. Estimated 20-30 hours of work per week for 5-9 weeks.

**** Hours of work per week and number of weeks for all positions are subject to change depending on program registration. ****