



Director, Financial Services

The Corporate Services Division of the City of Swift Current is looking for a qualified Director, Financial Services to join our team of professionals to contribute to the development and implementation of the overall strategic direction of our organization through leadership, innovation, and commitment as we strive to advance our community, strengthen our economic sustainability and prosperity, enhance city operations and services, as well as strengthen our people, leadership and governance.

Reporting to the Executive Director, Strategic Operations, the Director oversees all areas of financial services operations, financial planning and modelling, treasury management, procurement and inventory management, as well as financial compliance and reporting. The Director is a key member of the management team and works collaboratively with all City Divisions and Departments to provide advice to management, while also building relationships through engagement with all staff.

Essential Minimum Qualifications include:

Education, Designations and Certifications:

- University Degree in Commerce or Business. Other related disciplines may also be considered.
- Chartered Professional Accountant (CPA) designation is required.
- Previous training or certification in project or change management is preferred.
- Ability to become Safe Places – Community Certified, which includes the completion of Respect Group/Safe Sport online training and a Criminal Record Check.

Experience:

- Minimum of five (5) to seven (7) years of experience in a management role in Financial Services is required.
- Experience leading and executing change management processes and projects.
- Experience in a public sector environment, specifically municipal government, is preferred.

Knowledge:

- Demonstrated knowledge and understanding of advanced finance functions including financial planning, budgeting, investments, and capital structure, as well as financing and treasury functions including managing reserves, debt financing, and cash flow management.
- Knowledge and understanding of internal controls, policies, and procedures to safeguard city assets and ensure compliance with regulatory requirements.
- Knowledge of core financial functions, in addition to assessment and taxation, collections, utility billing, procurement and purchasing, and inventory management.
- Knowledge of The Cities Act, Tax Enforcement Act, The Assessment Management Agency Act, Freedom of Information and Protection of Privacy Act, GST and PST legislation, New West Trade Partnership Agreement, and other related legislation.
- Knowledge of PSAB standards, in addition to all financial reporting compliance standards.

Skills:

- Excellent interpersonal, organizational, negotiation, and presentation skills, including excellent oral and written communication skills.
- Able to develop and implement long-term plans both independently and as part of a team.
- Flexible and able to manage workload, set priorities, and meet required deadlines, while contending with conflicting demands.
- Clear and concise interpretation of policies, procedures, and organizational structure to all levels of the organization.
- Strong analytical thinking, planning, prioritization, and implementation skills.
- Able to work safely by following established safety protocols and procedures.
- Strong computer application skills, specifically with Microsoft 365, Oracle Fusion Cloud and Ceridian Dayforce.

Attributes:

- Strategic thinker, able to see the bigger picture and act appropriately to produce measurable result.
- Exceptional leadership abilities.
- Ability to engage employees and promote a supportive and productive work culture.
- Work and problem solve independently, as well as part of a team.
- A trusted and ethical leader with respect for all viewpoints, with the ability to motivate others, and articulate clear direction.
- Ability to treat all sensitive information in a confidential manner.
- Ability to act with professionalism and remain calm in stressful situations.

The City of Swift Current offers a competitive compensation package including a full employee benefit package. The annual salary range for this position is \$108,706.17 to \$132,257.68.

To apply, please submit a cover letter and resume along with three working references no later than 4:30 pm on Friday, February 14, 2025, to:

Human Resources
City of Swift Current
P.O. Box 340
Swift Current, SK
S9H 3W1

Fax: (306) 778-2194
Email: recruitment@swiftcurrent.ca

*We wish to thank all candidates who apply,
however, only those selected for interviews will be contacted.*