



Shape a place
where people
want to be

Position Title: Senior Financial Analyst

Position Status: Full-Time Temporary (This position to last not later than May 31, 2026)

Department: Financial Services

Employee Group: Teamsters Local 31

Location: 4515 Central Boulevard, Burnaby

Salary Range/ Wage Rate: PG T29 \$3,785.23 - \$4,475.43 bi-weekly

Our Financial Services Department is seeking a Senior Financial Analyst who will play a pivotal role in supporting and guiding the organization's financial strategies and overall business planning to ensure financial sustainability and regional affordability. You will be instrumental in supporting financial stability and promoting informed business decisions through comprehensive financial planning and analysis.

You possess a blend of financial expertise, analytical skills, and leadership experience as you will be supporting departments to enhance financial planning processes, and ensure alignment with organizational and departmental goals. You value utilizing data to provide strategic insights to enhance financial performance.

This role:

- Conducts research on and documents corporate budget policy, financial systems, and procedures.
- Develops options for changes to budget policy, for consideration by senior officers.
- Evaluates and reports to the supervisor or other senior officers on the impact of proposed changes in budget policy on existing systems.
- Analyzes and evaluates existing databases.
- Designs and develops programs and systems to retrieve information for budget analysis from computerized accounting databases.
- Reviews, develops and implements modifications to financial systems and procedures and develops new systems and procedures to provide budget analysis information which facilitates and improves budget preparation and control.

- Coordinates with representatives of other departments and divisions the Finance and Administration Department's input when systems are being developed or when changes are proposed for budget, accounting or related systems, to facilitate changes, to maintain the interface between systems, and to maintain or improve the quality of budget information available.
- Coordinates and directs the work of other financial analysts where there are interdependencies between departmental matters, budget files, or budgets.
- Performs related work as required.

To be successful, you have:

- Completion of a recognized accounting course such as the CPA program, or university graduation in a field such as commerce with specialization in accounting and finance, with training in computer systems and programming, and with considerable experience in accounting or audit, preferably in a municipal setting.
- Thorough knowledge of legal requirements related to financial processes and control.
- Thorough knowledge of budgeting principles and practices, including knowledge of program budgeting concepts and applications.
- Considerable knowledge of accounting principles and practices, including modern reporting and costing procedures.
- Considerable knowledge of the principles and practices of corporate administration with special emphasis on budgeting and financial controls.
- Considerable knowledge of computerized data processing systems.
- Ability to analyze and interpret various data and develop logical solutions.
- Ability to evaluate financial systems and to carry out, or to assist with, the design and implementation of revised financial systems, policies and procedures.
- Ability to establish and maintain effective working relationships with departmental officials and staff.
- Ability to coordinate the work of others.

Our Vision:

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

Metro Vancouver employees proudly serve the region and demonstrate the behaviours and attributes of six leadership competencies: Accountability, Adaptability, Building and Nurturing Relationships, Communication, Continuous Learning, and Strategic Thinking and Action.

At Metro Vancouver, we are committed to cultivating a diverse, safe, equitable, and inclusive work environment for all. We strive to attract and retain a talented, diverse workforce that is reflective of the region we serve. If an accommodation is required during the recruitment and selection process, please contact careers@metrovancover.org for support. Learn more about our commitments to diversity, equity, and inclusion [here](#).

Please follow this link <https://metrovancover.org/about-us/careers> to our Careers page where you can submit your application by February 17, 2025.