

Senior Development Technician (Temporary)

Job Requisition	JR-2025-28 Senior Development Technician (Temporary) (Open)
Job Family	CUPE
Start Date	2025-01-31
End Date	2025-02-15
Primary Posting	No
External Posting URL	https://vernon.wd10.myworkdayjobs.com/Vernon-Career_EXT/job/Community-Services-Building/Senior-Development-Technician--Temporary-_JR-2025-28
Description	Internal Closing Date: Feb 8, 2025

External Closing Date:

Feb 15, 2025

NOTE: Posting comes off at 12:00AM on the closing date, with the competition closing at 11:59pm the day prior.

Hourly Rate:

52.74

Scheduled Weekly Hours:

35

Subject to return of the incumbent.

Reporting to the Manager, Development Infrastructure and Servicing, the Senior Development Technician is responsible for ensuring that development-related infrastructure works conform to City bylaws and best practice engineering standards. This position has a strong technical skillset, and applies creative problem-solving to the review of civil engineering designs, technical reports, and other supplementary documents common to a development application. This position demonstrates high levels of judgement and accountability, and is regularly entrusted with files of an especially complex or delicate nature that require an advanced understanding of surround concurrent/historical development, network constraints, pre-existing agreements and area-specific challenges. The position manages multiple projects at a time, and efficiently finds and interprets land title documents, contracts and agreements, and other information relevant to properties or areas under interest for development.

In addition to performing tasks standard to the other technologists, this position provides guidance and mentorship to other staff within the department with respect to both technical and process-related questions, as well as with matters related to interpretation of local bylaws and provincial legislation. The position helps steer development projects from the pre-application stage, through design and construction, to the final end-of-warranty inspection. This position possesses strong conflict-resolution skills, and is regularly required to interface with members of the general public, the development community, and other departments and divisions in order to maintain a streamlined development process that promotes responsible development, sustainable infrastructure and protection of public and environmental interests.

Duties Include:

- Representing the City's infrastructure needs with respect to the review of building permits, development permits, variances, subdivisions, rezoning and OCP amendment applications. This involves evaluating necessary infrastructure improvements to facilitate and service

changes in land use, and ensure compliance with City and RDNO bylaws, policies and standards.

- Reviewing design drawings and concepts at various stages of a project cycle, evaluating conformance with governing design criteria, and preparing detailed comments and critique in a format appropriate for external review and action.
- Overseeing projects of an especially complex or delicate nature where decisions require substantial judgement beyond standard application of municipal bylaws and established engineering specifications.
- Coordinating with other divisions and departments including Operations to understand and accommodate infrastructure network constraints and chokepoints, preferences for methods and materials, and upcoming development and capital infrastructure projects.
- Reviewing engineering (and other professional) reports and studies, ensuring their conformance with applicable bylaws, policies, and engineering standards, and confirming their results and recommendations are captured into the project design and methodology.
- Reviewing and interpreting land titles documents, legal agreements, master/phased development agreements and neighbourhood plans as they relate to both standalone, and complex multi-phase development applications.
- Reviewing and accepting applications with respect to soil removal and deposition, site grading, work in and around the floodplain, and other civil-related works.
- Preparing Development Agreements, Works Contribution Agreements and Latecomer Bylaws for development projects. This includes reviewing and producing cost estimates, as well as calculating fees and securities for collection, reduction and release.
- Performing field inspections of infrastructure works for quality assurance and compliance with City and RDNO/GVW bylaw standards, policies and accepted design.
- Providing guidance to Development Infrastructure Technologists regarding the interpretation and application of bylaws and policies relative to specific development applications.
- Reviewing the work of Development Infrastructure Technologists to ensure compliance with City and RDNO/GVW bylaws, policies and standards.
- Developing and maintaining good contacts with engineering consultants, contractors, government regulatory agencies, private organizations, and utility agencies on matters relating to development and industry standards.
- Responding to written and front-desk public inquiries in the absence of Development Infrastructure Technologists.
- Processing water, sanitary and storm Service Applications in the absence of Development Infrastructure Technologists.
- Resolving complaints and issues pertaining to the application of bylaws and policies relative to specific development applications.
- Assisting with amendments to various development-related bylaws.
- Assigning and dividing work between Development Infrastructure Technologists as required.
- Developing scope of work for procurement of professional services including: Expressions of Interest and/or Request for Proposals, and Tender Documents.
- Managing projects and area studies related to drainage, infrastructure capacity, and servicing requirements.
- Reviewing and accepting utility company designs for proposed construction/relocation of water, gas, hydro and telephone mains, ducts, poles or lines in existing road right of ways.
- Preparing reports and presentations, and presenting at Council meetings, staff meetings and meetings with the public and/or developers.
- Performing other related duties as required.
- All persons employed by the City of Vernon will be required to assist the City in providing emergency services. Duties assigned during an emergency may differ from regular duties.

Required Education and Experience:

- Diploma in Civil Engineering Technology or a related field from an accredited technical institute.
- Eligible for registration as a Technologist in the ASTTBC.
- Construction inspection experience.
- Minimum eight years of municipal experience including land development and infrastructure works.
- B.C. Driver's Licence, Class 5.
- A combination of related education and experience may be considered.

Required Knowledge, Skills and Abilities:

- Comprehensive knowledge of design concepts and construction practices related to municipal engineering and land development practices.
- Comprehensive knowledge and skill with the latest version of Microsoft Excel, PowerPoint and Word or other applicable software programs.
- Considerable knowledge of complex technical and legislative regulations regarding land development including the Local Government Act and Community Charter.
- Strong interpersonal skills and the ability to diffuse tense situations, and have difficult conversations in a tactful way.
- Ability to work successfully within a team.
- Ability to manage several projects simultaneously.
- Ability to communicate professionally both orally and in writing.
- Ability to work with little or no supervision.

Preferred Education and Experience:

- Experience and skill with Tempest, Prospero, PDF editing software and Laserfiche.
- Association with and/or knowledge of Master Municipal Construction Document, Transportation Association of Canada, and other applicable technical infrastructure, land, or legislative associations.

To Apply:

Please submit your resume, quoting the appropriate competition online at vernon.ca/careers by selecting "apply" and creating a candidate profile.

- Internal applicants are asked to apply using their worker profile.

By making application, you are authorizing the City of Vernon to verify, through whatever means deemed appropriate, any information included in your applicant profile.

The City of Vernon wishes to thank all applicants; however, only those candidates selected for an interview will be contacted. Please note that we are unable to accept phone calls regarding application status.

Worker Sub-Type	Temporary
Location	Community Services Building
Time Type	Full time
Locations	
Supervisory Organization	Development Services