



Shape a place
where people
want to be

Position Title: Supervisor, Governance

Position Status: Full-Time Regular

Department: Project Delivery

Employee Group: Exempt

Location: 4515 Central Boulevard, Burnaby

Salary Range/ Wage Rate: Professional / Technical, Level P3A (\$123,587.51 - \$145,395.95 annually)

Our Project Delivery Department is seeking a Supervisor, Governance who will provide leadership on third party and governance strategies related to project approvals on a significant capital program of water and wastewater projects. The successful proponent will work closely with project teams to develop the best practices related to project delivery approaches, contract management, and collaboration strategies.

You are: A professional with expertise in the delivery of major infrastructure projects that is excited about new infrastructure delivery approaches and collaboration strategies. You have experience managing consultants and contractors to obtain quality work and results. You have experience with contract management and claims and are effective at negotiating and obtaining approvals from internal and external individuals at all levels. You have a clear understanding of how the project is delivered from beginning to end, and are familiar with the delivery of projects using alternative approaches such as Design Build, Design Build Finance, Construction Management at Risk, and Alliancing.

The Supervisor, Governance reports to the Project Manager, Commercial.

This role:

- Develops third party and governance strategies, integrated resource plans and schedules for major infrastructure projects to expedite delivery of major projects. Develops and implements policies, procedures and standards; attend sites with agency and staff representatives to seek input on strategies to resolve issues.
- Works with project teams and the Project Management Office to procure and manage expert advisory panels. In conjunction with the Project Management Office, collects and reports out on the expert advice obtained from advisory panels and facilitates workshops to knowledge share across the department and organization.
- Develops project/transaction collaboration and alliance strategies with third parties (including industry associations and equity providers) and other levels of government and government agencies to ensure commercial interests are aligned with desired project outcomes.

- Develops effective practices that comprise the state of the practice related to the use of alliance contracts around the world.
- Researches and keep abreast of emerging project delivery approaches and practices in other jurisdictions. Work with Project Directors to implement market sounding findings to achieve desired project outcomes.
- Represents Metro Vancouver at meetings with other agencies (e.g., health authorities, Department of Fisheries, Environment Canada, Port Metro Vancouver, other levels of government) and works collaboratively with internal and external stakeholders to attain the Program's objective. Upholds Metro Vancouver's reputation through positive and forthright dealings with other organizations and members of the public. Understands the organizational culture and the processes/mechanisms necessary to attain work objectives.
- Accountable for budget administration, preparation and reporting; monitors and controls spending ensuring the effective and efficient expenditure of allocated funds. Works closely with the Directors in Project Delivery to determine overall priorities and establish work plans. Provides oversight on major capital projects and contributes to the preparation of long range strategic and financial plans.
- Hires, supervises, directs and develops staff while monitoring performance to achieve Division goals and objectives. Ensuring to adhere to corporate policies and collective agreements. Leads, coaches, mentors, and develops staff recognizing the importance of leadership, supervisory and technical training. Develops and sustains a flexible workforce encouraging staff to pursue opportunities that complement their skills and experience. Ensuring appropriate training has been identified.
- Represents the division and works collaboratively with internal and external stakeholders to attain the Program's objective. Upholds Metro Vancouver's reputation through positive and forthright dealings with other organizations and members of the public. Understands the organizational culture and the processes/mechanisms necessary to attain work objectives.
- Performs other related duties as required.

To be successful, you have:

- Master's degree in Public and Policy Administration, or Business Administration or in Engineering is desired. 7 years of recent related experience is required.
- Extensive expertise and knowledge of governance strategies, risk mitigation and management processes, mechanisms and protocols for large scale infrastructure project.
- Superior skills and knowledge in negotiating complex agreements.
- Sound budgeting and financial management skills. Ability to monitor budgets, meet financial objectives and ensure the effective and efficient expenditure of allocated funds.
- Excellent written and oral communication skills including well developed report writing and presentation skills; ability to communicate complex technical requirements and implications to diverse audiences.
- Demonstrated ability to build and maintain effective working relationships. Skill in dealing openly, tactfully and sensitively in a variety of situations. Proven ability to effectively lead a team and work collaboratively.

- Proven ability to use judgment to resolve complex problems and provide direction; seeks solutions in congruence with the organization's objectives and value. Ability to develop and revise procedures and plans to address problems and improve efficiencies considering the long-term implications of decisions and actions. Seeks to include staff in decisions that will impact them; works cooperatively to resolve differences of opinion.
- Sound ability to supervise, coach and guide others while enhancing individual and team effectiveness. Ability to mentor and foster the development of direct reports and responds to changing priorities.
- Proficiency using Microsoft Office programs including Word, Excel and Outlook.
- Valid BC Class 5 Driver's License.

Our Vision:

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

Metro Vancouver employees proudly serve the region and demonstrate the behaviours and attributes of six leadership competencies: Accountability, Adaptability, Building and Nurturing Relationships, Communication, Continuous Learning, and Strategic Thinking and Action.

At Metro Vancouver, we are committed to cultivating a diverse, safe, equitable, and inclusive work environment for all. We strive to attract and retain a talented, diverse workforce that is reflective of the region we serve. If an accommodation is required during the recruitment and selection process, please contact careers@metrovancover.org for support. Learn more about our commitments to diversity, equity, and inclusion [here](#).

Please follow this link <https://metrovancover.org/about-us/careers> to our Careers page where you can submit your application by February 12, 2025.