



FULL-TIME FIRE CHIEF COMPETITION NO.: FIRE-2025-01



Posting Date:	January 30, 2025	Closing Date:	February 21, 2025
Department:	Timmins Fire Department	Hours per Week:	35 hours per week
Benefits Entitlement:	Yes	Existing Position:	Yes
Pension Entitlement:	Yes - Employer Matched Contributions		
Salary Level 113	\$146,172 - \$182,715 (2024)	Union:	Non-Union

The Corporation of the City of Timmins is accepting applications for the position of Fire Chief.

The City of Timmins, population 41,145 (2021 Census), is centrally located in Northeastern Ontario and is recognized as a regional hub for shopping, culture, commerce, health and education. In addition to offering modern amenities such as a regional hospital, superior telecommunications infrastructure and an airport that supports both scheduled daily flights and private carriers, a vast area of rugged wilderness is available minutes from the city's residential areas. Over 500 lakes, rivers and streams are accessible by road, or through a network of ATV or snowmobile trails, all within city limits.

The Timmins Fire Department is a progressive composite department which comprises of one (1) Full-Time Fire Station which includes a suppression, a prevention and a training division as well as six (6) Volunteer Fire Stations.

If you are an energetic, progressive and safety oriented individual, then this position will be of interest to you!

Reporting to the Chief Administrative Officer and member of the Senior Management Team, you will lead a portfolio responsible for excellence in fire prevention, education, protection, safety and emergency management. Your role will include:

- Administering the requirements of the Fire Protection and Prevention Act, the Ontario Fire Code and mandated directives/policies of the Office of the Fire Marshal
- Directing and overseeing Administration, Training, Fire Prevention & Suppression Divisions
- Managing and directing staff and volunteers including work schedule design, monitoring fire suppression and training to highest standard of efficiency and effectiveness
- Actively participate as a member of the Ontario Fire Marshal Emergency Management Mutual Aid Plan for the Cochrane District
- Act as the City of Timmins Community Emergency Management Co-ordinator responsible for the development and planning of Emergency Management
- Ensuring compliance in the annual Municipal Fire Protection Service review and Emergency Management program as per the Office of the Fire Marshal and Emergency Management
- Fostering strong relationships with community partners and provincial agencies
- Implementing, controlling and monitoring Health and Safety projects and programs
- Develop and prepare Tenders and RFP's as per City Procurement Bylaw
- Broad experience in a complex organization is a must. You must be well known as a politically astute leader who is comfortable working with council, community groups and the media

We invite candidates who can demonstrate the following:

- Graduate of a Post-Secondary Program in Public Administration, Business Administration or equivalent
- Certified to NFPA 1021 Fire Officer IV level
- Certified in IMS 200 Incident Management
- Certified in EM 200 or EM 300 Emergency Management
- A minimum of ten (10) years progressive experience in fire and rescue services, including five (5) years at a senior management level or equivalent
- Fire Prevention Inspections and Enforcement experience
- Strong understanding and interpretation of all applicable legislation and codes including Fire Protection and Prevention Act, 1997, Ontario Fire Code, Ontario Building Code, Occupational Health and Safety Act, Ontario Fire Service Section 21, NFPA, Emergency Management and Civil Protection Act, City of Timmins Bylaws, as well as other pertinent acts and codes
- Excellent leadership, interpersonal, planning, critical thinking, problem solving and financial skills
- Strong conflict resolution skills with proven experience resolving complex and sensitive issues
- Excellent communication skills, both verbal and written, including the ability to write reports and provide presentations to various audiences
- Good computer skills including knowledge of Microsoft Suite and Fire Service software
- Valid driver's licence complete with an acceptable driver's abstract
- Clear and current Criminal Record Check

How to Apply

To apply for this position, applications must be received by the Human Resources Department no later than **4:00 pm** on the closing date of **February 21, 2025**.

Via Email: human_resources@timmins.ca

The City of Timmins is committed to providing a safe and supportive workplace where diversity, equity and inclusion are at the core of how we conduct business. As part of this commitment, we will ensure that persons with disabilities are provided reasonable accommodations throughout the recruitment and selection process, in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act. We thank all applicants for their interest; however, only candidates under consideration will be contacted.

www.timmins.ca
www.movetotimmins.ca
(705) 264-1331