



City of Melfort
Invites applications for the position of
Finance Manager

Are you an experienced and passionate financial professional who wants to make a difference in your community? If so, you might be the perfect fit for the City of Melfort as the Finance Manager. As a leader in finance, you will exemplify professionalism and enthusiasm, while safeguarding the City's financial wellbeing through sound decision-making and strategic oversight.

The Position:

As the Finance Manager, reporting to the Director of Corporate Services, you will be responsible for the City's statutory financial duties and provide strategic fiscal support to the City of Melfort. In addition, you will provide professional services to management and employees of the City of Melfort and oversee financial reporting, budgeting, accounting system software, and property and liability insurance.

Requirements:

- a Bachelor's degree in Commerce, Business, Finance, Accounting; or an Accounting Diploma with relevant experience.
- Five years of related experience in a municipal or public sector environment.
- Extensive knowledge of accounting, auditing, fund accounting, assessment, and budgeting principles and procedures, focusing on how they apply to local government.
- Must demonstrate strong management and supervisory skills working within a unionized environment.
- Strong leadership and communication that can advise others on financial matters and motivate their team to succeed.

As a leader, you have a strategic mindset, care about service, understand political complexities and nuances, build partnerships, and create enthusiasm for change. You embody the City of Melfort's values: Enthusiasm, Belonging, and Passion.

Salary: \$82,736 – \$103,420

Benefits: The City of Melfort offers comprehensive extended health/dental/vision benefits and a competitive pension plan.

Please submit resume by February 20, 2025, to:

Attention Employment
City of Melfort
202 Burrows Avenue West
Box 2230, Melfort, SK S0E 1A0
Ph: 306-752-5911
employment@melfort.ca

Job Description is available Upon Request.

The City of Melfort wishes to thank all prospective applicants; however, only those selected for an interview will be contacted.