



*A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the **City of Oshawa** is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and cooperative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.*

Job Title: Regular Full-Time Construction Inspector

Posting Number: 005156

Department: Economic & Development Services

Branch: Engineering Services

Location: City Hall

Posting Start Date: 2025/01/17

Posting End Date: 2025/01/28 by 4:30p.m.

Employment Group: CUPE 251

Salary Grade: 11, \$43.03 - \$50.59

Standard Weekly Hours of Work: 40.00

Shift Work Required: No

Job Description

Reporting to the Construction Manager or designate, ensures that all work done on City of Oshawa construction projects related to Capital Work construction projects and Subdivision Development Work is performed in compliance with approved plans and relevant specifications.

Responsibilities:

- Duties include inspecting all phases of construction projects
- Documenting all activities for successful completion of the construction projects including maintaining job diaries, preparing final measurement documentation and various other construction forms
- Co-ordinating contract activities related to Regional work, utilities, consultants/developers, residents and internal departments
- Investigating and resolving problems/complaints
- Providing input and advice on technical matters to resolve construction related issues including providing quantity measurement for accurate progress billing
- Providing guidance to other construction staff; and other duties as assigned

Requirements:

- Knowledge and skills generally associated with the completion of a Civil Engineering Technology Diploma (3 years) from a recognized Community College, plus a minimum of four (4) years relevant construction experience, or have an equivalent combination of education and relevant construction experience
- Established skills and experience using PC equipment and related software applications, (i.e. MS Office Suite)

- Ability to communicate courteously and effectively both orally and in writing with the general public, contractors, Elected Officials, other agencies and staff
- Have excellent conflict resolution skills and assertiveness
- Strong technical, mathematical and analytical skills with proven aptitude to work with figures
- Demonstrated ability to work with accuracy and on own initiative
- Physically fit with the ability to climb and walk over rough ground
- Able to work outdoors in all weather conditions
- CET is preferred
- Possess and maintain an Ontario Driver's Licence, minimum Class "G", in good standing, and pass the Corporation's tests for motor vehicle operation
- Must be able to supply own vehicle

As a condition of employment, the City of Oshawa will require successful candidates to undergo a Criminal Records and Judicial Matters check and an employment medical.

Please be advised that position location as noted is at the time of posting and is subject to change, as required due to operational needs.

We would like to thank all applicants however, please note that only those selected to attend an interview will be contacted and all other applicants will be kept on file. Applicants are advised that written, oral and practical testing may form part of the selection process.

To apply, please visit: <https://oshawa.jobs.net/en-CA/search>. All applicants are encouraged to provide a valid email address for communication purposes. Please ensure that you check your email regularly to receive any correspondence.

The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.

The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.