



*A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the **City of Oshawa** is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and cooperative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.*

Job Title: Regular Full-Time Fire Prevention Inspector-A

Posting Number: 005170

Department: Safety & Facilities Services

Branch: Fire Services

Location: Oshawa, ON.

Posting Start Date: 2025/01/16

Posting End Date: 2025/01/31 by 4:30p.m.

Employment Group: IAFF 465

Salary Grade: \$65,400 - \$108,999

Standard Weekly Hours of Work: 40.00

Shift Work Required: No

Job Description

Reporting to the Chief Fire Prevention Officer, the successful candidate will be responsible for delivering fire prevention and public education duties and associated tasks to ensure the accomplishment of Oshawa Fire Services fire prevention strategic goal.

Responsibilities:

- Conduct comprehensive inspections of new and existing buildings for compliance with the Ontario Fire Code, the Ontario Building Code and applicable municipal by-laws, review plans, research and compile written reports, and maintain a permanent record of each inspection
- Prepare and deliver public education and public relations programs, promoting fire safety and fire prevention via lectures, events and demonstrations
- Prepare documents relative to the enforcement of The Fire Protection and Prevention Act, 1997 (FPPA) and municipal by-laws, give testimony and present evidence in court to substantiate infractions or violations
- Act as an Assistant to the Fire Marshal, under the provisions of the Fire Protection and Prevention Act (FPPA)
- Investigate and determine cause of fires. Keep detailed notes of investigations
- Prepare and submit daily activity reports and related information to the Chief Fire Prevention Officer
- Develop and deliver fire safety training to internal and external customers
- Perform other duties as assigned

Requirements:

- Completion of post-secondary degree or diploma in Fire Protection Technology, the equivalency or in a related field
- One (1) to two (2) years of experience in fire prevention inspection, fire protection inspection, installation, maintenance and/or enforcement or a related field
- Successful completion of NFPA 1031 “Standard for Professional Qualifications for Fire Inspector and Plan Examiner”, 2014 Edition, Level I, Level II is an asset
- Successful completion of NFPA 1033 “Standard for Professional Qualifications for Fire Investigator”, 2014 Edition
- Successful completion of NFPA 1035 Standard on Fire and Life Safety Educator, Public Information Officer, Youth Firesetter Intervention Specialist and Youth Firesetter Program Manager Professional Qualifications”, 2015 Edition, Level I, Level II is an asset
- Knowledge and experience in concepts of building construction and fire code application
- Possess excellent interpersonal skills and have the ability to communicate courteously, effectively and professionally, both orally and in writing with the public, co-workers and various government agencies, while maintaining discretion and confidentiality
- Demonstrated knowledge of the Ontario Fire Code, the Ontario Building Code, knowledge or experience in Public Education
- Qualified under the Ontario Building Code Act as ‘Inspector’ to conduct plans review and inspection is an asset
- Possess strong organizational skills and well-developed presentation and public speaking skills
- Demonstrated ability to work on own initiative and without direct supervision
- Established PC skills and experience in using relevant software applications (Microsoft Word, Outlook and PowerPoint)
- Must be willing and able to wear all required uniform clothing and/or personal protective equipment as assigned/required
- Ability to walk long distances and climb ladders/scaffolding while conducting inspections
- Valid First Aid/CPR certification is an asset
- Be available for duty on a scheduled “call out” basis after hours, weekends and statutory holidays, shift work may be required occasionally
- Be able to provide a criminal background check indicating you have not been convicted of a criminal offence for which a pardon has not been granted, including a vulnerable sector search (proof of this is not required until conditional offer of employment)
- Possession and maintenance of a valid unrestricted Ontario Driver’s License, minimum class “G”
- This position is subject to a twelve (12) month probationary period for new hires

As a condition of employment, the City of Oshawa will require successful candidates to provide a Vulnerable Sector Check and an employment medical.

Please be advised that position location as noted is at the time of posting and is subject to change, as required due to operational needs.

We would like to thank all applicants however, please note that only those selected to attend an interview will be contacted and all other applicants will be kept on file. Applicants are advised that written, oral and practical testing may form part of the selection process.

To apply, please visit: <https://oshawa.jobs.net/en-CA/search>. All applicants are encouraged to provide a valid email address for communication purposes. Please ensure that you check your email regularly to receive any correspondence.

The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.

The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.